

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

**Date Correction Plan Due**  
5/12/2025

**TO FILE A COMPLAINT CALL**  
262-446-7800

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
Momentum Early Learning		4000589784 / 002 - 2004517
Address - Facility (Street, City, State, Zip Code) W248n5250 Executive Dr 400 Ste 400 Sussex WI 530894396		Telephone Number 262-820-2595
Rule/Statute Number Noncompliance Statement	Correction Plan	Date - Regulation Visit 4/17/2025
1 251.04(4)(a)2.c. <b>Parent Notification - Injury, Consumption Of Allergen, Incorrect Medication</b>  Description: Per review of medical logbook in Cuddly Cuties 3, a child experienced a head injury at 9:05 AM and parents were not notified until 2:40 PM.	Staff will be retrained on head injury policy, specifically in notification of parents.	Expected Completion Date 5/31/2025
		Verification Date

**NAME** - Agency Worker  
Tiisha Harrell, Laura Taylor

Date Issued  
4/28/2025

**SIGNATURE** - Certified Operator or Designee / Licensee or Designee

Date Signed

4/29/2025

*Tiisha Harrell*