

Date Correction Plan Due
10/8/2024

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.667. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Momentum Early Learning		4000589784 / 002 - 2004517	
Address - Facility (Street, City, State, Zip Code) W248n5250 Executive Dr 400 Ste 400 Sussex WI 530894396		Telephone Number 262-820-2595	Date - Regulation Visit 9/18/2024
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.055(1)(f) Child Tracking Procedure Description: Staff in the TT2 classroom did not implement the center's procedure for tracking children. During naptime, even children were listed in the classroom, but eight children were present in the room.	Teachers were retrained about proper procedure for tracking children.	9/19/2024	
2 251.06(9)(d)2.a. Food Storage - Dry Food Description: An open bag of flour was not placed in a zip lock style bag or food grade container in the kitchen cupboard.	Retrained Kitchen staff about proper food storage procedures.	9/19/2024	

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Rule/Statute Number

Correction Plan

Verification Date

Noncompliance Statement

Expected Completion Date

3

251.07(6)(dm)4.

Medical Log - Reviewing Injury Records

Description: Medical log book in the TT2 classroom has not been reviewed at least once every six months; last review was 11/2023.

Logbook was reviewed.
Created calendar notification for every six months for checking logbooks.

9/19/2024

NAME - Agency Worker
Charlene Langsdorf, Laura Taylor

Date Issued
9/24/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
9-25-2024