

Date Correction Plan Due
3/5/2022

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
715-930-1148

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Tiny Tree Academy

Provider Number / Facility ID Number

1000589421 / 001 - 2003883

Address - Facility (Street, City, State, Zip Code)

822 1st Ave Chippewa Fls WI 547294404

Telephone Number
608-279-9982

Date - Regulation Visit
2/16/2022

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(2)(b) Electrical Or Hot Surface Protection Description: During a monitoring visit, four outlets were observed uncovered in the infant room and toddler room.	Outlet covers were put in place and additional ones in the classroom as extras.	2/17/2022	
2	251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills Description: A review of the monthly fire and tornado drill report showed fire drills were not conducted for four months (September - December) in 2021.	Director trained in on drills + will be conducted at the beginning of the month + documented in binder by front	2/17/2022	

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3	251.06(4)(d) Exits & Passageways - Unobstructed, Minimum Width Description: The back door/exit in the infant room was blocked by car seats and a crib. The hallway by the two year old classroom was also partially blocked by a shelving unit with car seats. Rule states all exits and exit passageways must maintain a 3 ft clearance. In both situations, there was less than a 3 ft walkway or opening.	Carseats will be kept in staff lounge shelf was moved to another classroom.	2/22/2022	
4	251.07(6)(f)6. Current Authorizations For Medications On Premises Description: There were three medications on premises without current authorizations for use from the parents.	Medications were sent home once children returned to center, may only use with valid med form	2/22/2022	

NAME - Certification Worker / Licensing Specialist
Heather Ruf

Date Issued
2/17/2022

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed