

Date Correction Plan Due 12/26/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Cornerstone Christian Learning Center	Provider Number / Facility ID Number 1000589301 / 001 - 2003660
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Address - Facility (Street, City, State, Zip Code) N117w6751 Forward Way Cedarburg WI 53012	Telephone Number 262-375-2875	Date - Regulation Visit 12/4/2025
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)2. Staff Record - Completed Background Check Description: Based on records review, on 12/04/205, the center did not have a background check on file for staff members B and C. Repeat violation: Previously cited on 3/12/2025, 2/21/2025, 8/20/2024	Members B + C were 17 at their start and turned 18 after start date.	Completed on 12/9/25 + on 12/12/25	
2	251.05(3)(b) Abusive Head Trauma Prevention Training Description: Based on records review, the program did not have the Abusive Head Trauma Prevention Training information on file for staff member C.	Abusive Head Trauma completed on 12/5/2025	12/5/25	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
3	251.05(3)(g)2. Assistant Child Care Teacher - Qualifications Description: Based on records review, staff member B did not have the educational qualifications to be an Assistant Teacher.	Staff is taking introduction to child care course she will be overseen by Lead Teachers	2/15/2025

NAME - Agency Worker
Gloribel Tegen

Date Issued
12/10/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Gloribel Tegen

Date Signed

12/15/2025