

Date Correction Plan Due	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 715-930-1148
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Lulabelles Learning Center Ltd		Provider Number / Facility ID Number 4000589224 / 001 - 2003482		
Address - Facility (Street, City, State, Zip Code) 115 E South St Rice Lake WI 548683017		Telephone Number 715-719-0462	Date - Regulation Visit 9/5/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	<p>251.055(1)(f) <b>Child Tracking Procedure</b></p> <p>Description: The center's child tracking procedure was not implemented to ensure the name, number, and whereabouts of children were known to assigned child care workers when children were signed into the Infant Room's attendance clipboard upon arrival, and not signed out when the children moved to other rooms. In addition, staff were unable to explain the center's tracking procedure to licensing representatives, and reported the director signed the children in and out on the tracking sheet.</p>	<p>opening sign-in sheets were updated to reflect accurate tracking of children to assigned room upon arrival.</p> <p>Staff will be updated &amp; trained at staff meeting on 9/24/25, on tracking procedures.</p>	<p>9/8/25</p> <p>9/24/25</p>	

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2	<p>251.055(2)(d) <b>Mixed Age Group With Children Under Age 2 - Group Size</b></p> <p>Description: According to staff statements and attendance records, maximum group size was exceeded on 9/5/25 between 7am and 8am when 16 children were in care in the Preschool Room, including children under 18 months of age. When infants and toddlers are part of a mixed age group, group size may not exceed 8.</p> <p>Repeat violation: Previously cited on 4/16/2025</p>	<p>Children under age 2 will not move rooms in the morning. Staffing has been adjusted so that all children under age 2 will remain in (infant) opening room.</p>	9/8/25	
3	<p>251.06(2)(a) <b>Potential Source Of Harm On Premises</b></p> <p>Description: A broken glass window located on the lower level of the building had a hole of approximately 12 inches in diameter with sharp glass edges. The broken window was accessible to children in the outdoor play area.</p>	<p>Window has been covered to prevent accessibility to children in the outdoor play area.</p>	9/6/25	
4	<p>251.06(2)(gm) <b>Premises - Well Drained, Clean, In Good Repair</b></p> <p>Description: The premises was not in good repair where areas of the outdoor fence had disconnected at the tops, gated areas were held closed with chairs and a shepherds hook, and was not stable.</p> <p>Repeat violation: Previously cited on 4/16/2025</p>	<p>Fence + gate in question were removed as well as the shepherds hook.</p>	9/6/25	

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5	<p>251.06(2)(i) <b>Deteriorating Paint</b></p> <p>Description: Flaking and deteriorating paint was observed on the outside doorframes of the Preschool Room exit door leading to the outdoor area. In addition, paint had deteriorated and was flaking on areas of the white shed.</p> <p>Repeat violation: Previously cited on 4/16/2025, 1/13/2025, 1/4/2024</p>	<p>The outside door frame of the preschool room exit door was replaced with maintenance free materials.</p> <p>The shed will be further sanded + repainted to eliminate flaking paint.</p>	<p>9/6/25</p> <p>10/5/25</p>

**NAME - Agency Worker**  
Amelia Gruber, April Callihan

**Date Issued**  
9/12/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

*Gisa Dennis*

**Date Signed**

9/22/25