STATE OF WISCONSIN

DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
5/9/2025		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Virginia's Legacy Childcare Llc	6000589376 / 001 - 2003377
Address - Facility (Street, City, State, Zip Code) 5840 N 121St St Milwaukee WI 532252139	**Telephone Number** 414-353-6246
	Date - Regulation Visit 4/17/2025

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(6)(a)1.e. **Child Record - Enrollment Information - Other Emergency Contact** Description: The enrollment form for Child 3 lacked emergency contact information when a parent cannot be reached. Repeat violation: Previously cited on 5/17/2023	licensee will ensure that all documents are completed in child records for child 3.	5/10/2025	
2	250.04(6)(a)1m. **Child Record - Health History** *Description: There is no heath history information and emergency care plan on file for Child 1.*	licensee will ensure that all documents are completed in child record for child 1.	5/10/2025	

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3	250.04(6)(a)4.a. **Child Record - Physical Exam - Under 2** Description: The physical examination form on file for Child 1 was completed but was not dated to reflect the date of the exam.	licensee will ensure that all phyical exam forms are on file and completed for child 1. and dated.	5/15/2025	
4	250.04(6)(a)4.b. **Child Record - Physical Exam - Over 2, Under 5** Description: There was no record for Child 3 of having a follow up health examination within the past 2 years; the last exam was in November 2022.	licensee will ensure that child 3 have follow up health examination on file.	5/15/2025	
5	250.05(3)(e)2. **Provider Training - Current Cpr Certificate** Description: Staff B does not have documentation of a current CPR certificate on file at the center. The most recent CPR certificate on file expired May 2024. **This was verified as corrected via email on 4/21/25** Repeat violation: Previously cited on 5/6/2024, 5/17/2023	licensee will ensure Staff B have documentation of current CPR certificate on file at the center.	4/21/2025	

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NAME - Agency Worker
Kristin Lange, Daniel Noel

Date Issued
4/25/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Brudget Tarrow Rodriguez

Date Signed
5/5/2025