

Date Correction Plan Due 3/18/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 608-422-6765
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Little University Of Vienna		<b>Provider Number / Facility ID Number</b> 8000589078 / 001 - 2003238		
<b>Address - Facility (Street, City, State, Zip Code)</b> 6959 River Rd Deforest WI 535322429		<b>Telephone Number</b> 608-846-3011	<b>Date - Regulation Visit</b> 1/29/2024	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.06(11)(b)7. <b>Outdoor Play Space - Enclosure</b>  Description: The enclosure in the outdoor play space had an opening area greater than 4 inches when a space between the gate and the concrete measured 6 inches, which is an entrapment hazard.  Repeat violation: Previously cited on 7/31/2023, 2/24/2023	Enclosure has been fixed. Extra fencing added	1/29/24	

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2	<p>251.07(1)(d) <b>Daily Routines</b></p> <p>Description: Routines were not planned to avoid keeping children waiting in a group when toddlers in Room C were observed sitting in their chairs at the table for approximately 15 minutes without activities. The toddler's diapers were changed, and they were immediately placed in their chairs at the table and waited to be served their meal. Infants and Toddlers in Room B were also observed sitting at the table for approximately 15 minutes after they had finished eating.</p>	Sanitized toys are made available for children at the table. Children will have table top choices while staff diaper & prepare lunch.	2/28/24	
3	<p>251.07(2)(e)3. <b>Prohibited Actions - Physical Restraint, Restriction, Enclosure</b></p> <p>Description: A toddler was confined to an enclosed area, when he was put down for a nap in a corner of the classroom and classroom furniture was placed around his cot, enclosing the small space.</p>	Toddlers are now put down for nap without equipment or furniture enclosing the nap area.	2/28/24	
4	<p>251.07(2)(e)4. <b>Prohibited Actions - Withholding / Forcing Food Or Sleep</b></p> <p>Description: An infant was being forced to sleep when the licensing specialist observed the infant laying in a pack n play, crying, with a bottle in his mouth for approximately 5-7 minutes.</p>	Staff were reminded to use our support system when extra help is needed, it is ok to ask for help in order to respond to crying children. The room size has been adjusted to better meet the needs of children.	2/28/24	



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5	<p>251.07(6)(g)1. <b>Wiping Bodily Secretions</b></p> <p>Description: Bodily secretions were not wiped with a disposable tissue when an infant was in the swing and had a runny nose and mucus on his face.</p> <p>Repeat violation: Previously cited on 7/31/2023</p>	<p>Staff meeting discussion took place to review the importance of attending to the needs of at all times. Staff were advised to avoid personal distractions and rules are enforced to ensure that. Phones must remain on counter tops.</p>	2/28/24	
6	<p>251.07(6)(i)1. <b>Washing Child's Hands &amp; Face</b></p> <p>Description: Toddler's hands were not washed with soap and water after they were changed and before eating lunch as required, when toddlers were diapered and then sat directly into their chairs at the table to eat lunch.</p> <p>Repeat violation: Previously cited on 4/14/2022</p>	<p>Policy has been reviewed with staff and identified immediately in order to ensure compliance. Discussed at staff meeting.</p>	2/28/24	
7	<p>251.09(2)(a) <b>Infant &amp; Toddler - Responding To Crying Children</b></p> <p>Description: Staff in Room A and Room B did not promptly respond to crying infant's and toddler's needs when staff did not promptly respond to an infant crawling and crying on the floor, and in Room B an infant was left crying in a pack n play for approximately 5-7 minutes.</p>	<p>Staff reminded to use support system to identify children needing prompt attention. Staff will use best practices. Discussed at staff meeting.</p>	2/28/24	

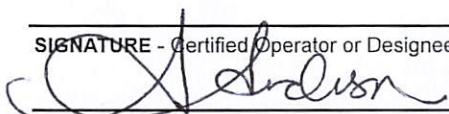
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8	<p>251.09(2)(b) <b>Infant &amp; Toddler - Individual Sleep Patterns</b></p> <p>Description: Infants and toddlers were not allowed to form their individual sleep patterns when infants and toddlers in Room B were observed being put down to sleep at the same time. Toddlers in Room C were also on the same nap schedule when the licensing specialist observed toddlers being put down to nap at the same time.</p>	<p>Staff will be more in tune with individual sleep patterns and mindful of cues in sleepy children. Discussed at staff meeting</p>	2/28/24	
9	<p>251.09(3)(a)1. <b>Infant &amp; Toddler - Feeding Schedules</b></p> <p>Description: Infants and toddlers were not able to follow their individual feeding and eating schedules when infants and toddlers in Room B were all observed eating lunch at the same time on the same schedule. Toddlers in Room C were also observed eating lunch at the same time, on the same schedule.</p> <p>Repeat violation: Previously cited on 2/24/2023</p>	<p>Staff will follow individual schedules and be more aware of each child's pattern of needs. Discussed at staff meeting.</p>	2/28/24	

NAME - Agency Worker  
Kimberly Liebhart

Date Issued  
3/4/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



03.12.24