

Date Correction Plan Due 2/18/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
--	--	---

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Little Foxes Child Care Llc		1000588911 / 001 - 2002922	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
1440 E Main St Omro WI 549631521		920-859-0313	2/3/2026
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.05(2)(a) Staff Record - Maintenance & Availability Description: Based on record review on 2/3/26 according to the Staff Record Checklist Staff Member E failed to have their staff file onsite.	Find file - was given to employee for updates. Has returned to me!	2/4/26
2	251.05(2)(a)2. Staff Record - Completed Background Check Description: Based on record review on 2/3/26 Staff Member B failed to have preliminary eligibility before working with children. Staff Member's Eligibility Expired. Repeat violation: Previously cited on 2/21/2025	She no longer works for us	2/16/25

Little Foxes Child Care Llc

1000588911 / 001 - 2002922

Address - Facility (Street, City, State, Zip Code)

1440 E Main St Omro WI 549631521

Telephone Number

920-859-0313

Date - Regulation Visit

2/3/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	<p>251.05(4)(a) Staff Orientation - Develop, Implement, Document</p> <p>Description: Based on record review on 2/3/26 according to the Staff Record Checklist Staff Member B failed to have orientation on file.</p>	<p>this was done by the time she left that day</p>	<p>2/3/26</p>	
4	<p>251.05(4)(c)1. Continuing Education Requirement - Full Time Staff</p> <p>Description: Based on record review on 2/3/26 according to the Staff Record Checklist Staff Member A and Staff Member F failed to meet continuing education hours for 2025.</p> <p>Repeat violation: Previously cited on 9/19/2024</p>	<p>Have correct hours by anniversary Date</p>	<p>8/1/26 & 7/1/26</p>	
5	<p>251.09(1)(m) Infant & Toddler - Audio Monitoring</p> <p>Description: Based on observation on 2/3/26 the center failed to have an audio monitoring device within the nap room for the young infants classroom.</p>	<p>ordered that day & put in classroom 2/5/26</p>	<p>2/5/26</p>	

NAME - Agency Worker

Cassandra Debauche

Date Issued

2/4/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Cassandra Debauche

Date Signed

2/16/26