

Date Correction Plan Due 1/17/2020	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center The Goddard School		Provider Number / Facility ID Number 3000588353 / 001 - 2002058		
Address - Facility (Street, City, State, Zip Code) 7420 91st Ave Kenosha WI 531428425		Telephone Number 262-694-0816	Date - Regulation Visit 1/2/2020	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.07(6)(dm)2. Medical Log - Pages & Entries Description: November of 2019 medical log entry not signed or initialed Repeat violation: Previously cited on 3/22/2019	make correction in medical log and re-train on procedure	1/4/2020	
2	251.07(6)(i)1. Washing Child's Hands & Face Description: Child's hands not washed after diaper change Repeat violation: Previously cited on 8/1/2019	Re-train on procedure and sign-off	1/6/2020	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
3	251.09(1)(e) Infant & Toddler - Provider Training Description: Staff working in infant room packed documentation of ten hour training in infant and toddler care Repeat violation: Previously cited on 8/1/2019	All staff will be completing requirement if they are to be working in infant/toddler rooms.	3/1/2020
4	251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection Description: One step process used to clean and sanitize diaper changing surface. Directions on sanitizer required five minute period of wet contact. Surface wiped before that time frame.	Re-train on procedure and sign off.	1/6/2020

NAME - Certification Worker / Licensing Specialist
Paul Spink

Date Issued
1/3/2020

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

1/6/2020

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AD.170 Are incident reports completed correctly? Check to ensure the form is filled out completely and that it includes the parent's signature. Incidents requiring outside medical attention are reported to Franchise Relations within 24 hours and state licensing as per state regulations. Check to see that the time of child rechecks are recorded within 1- 2 hours of injury. Ensure the master binder is present and organized. Best Practice: A master tracking sheet is used to record date, time, location and injury. Trends are identified with a remedy to prevent future occurrences

Copied and Pasted from the DCF 251 Licensing Rules for Group Child Care Centers

251.07(6)(d)5.g. 1. The licensee shall maintain a medical log book that has stitched binding with pages that are lined and numbered. 2. Pages may not be removed from the medical log book under subd. 1. and lines may not be skipped. Each entry in the log book shall be in ink, dated, and signed or initialed by the person making the entry.

Daniell Bose
Amanda Frederick
Britney Kramer
John Dawb
Jessica Baumeister
Wanda Wm
Chloe Danlyche
Whitney Hitz 1-15-2020
JB Jessica Brown
Taylor Bm
Morgan George
Jedene Jones
Jean M. Blansdell
Michael D. Wm
Lissica Sutton
Chloe Wm
Danica P. H.
Jan Hm
Bob Hm

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YC.100 Are the GSI diaper-changing procedures being followed? Refer to Diaper Changing Procedures posted on Goddard Connect. If state licensing requires additional diaper changing steps above GSI procedures, refer to state specific diaper changing procedures posted on Goddard Connect. Diaper Changing Policy; Cloth Diaper Policy, Health & Safety Signs, State Specific Signage

Copied and Pasted from the DCF 251 Licensing Rules for Group Child Care Centers

251.07(6)(g) 1. A child's hands shall be washed with soap and warm running water before meals and snacks, after handling a pet or animal, and after toileting or diapering. A child's hands and face shall be washed when soiled. For children under one year of age, hands may be washed with soap and a wet fabric or paper washcloth that is used once and discarded

251.09(2)(d) 3. Change each child on an easily cleanable surface that is cleaned with soap and water and a disinfectant solution after each use. The disinfectant solution shall be registered with the U.S. environmental protection agency as a disinfectant and have instructions for use as a disinfectant on the label. The solution shall be prepared and applied as indicated on the label.

Danielle Brose

Amanda Frederick

Britney Kramer

J. Davis

Jessica Baumister

Erica Vell

Chloe Janney

Whitney Ritz 1-15-2020

R. Jessica Brown

Taylor D.

Megan Cook

Donna Jones

Jan M. Blaisdell

Marla Jones

Jessica J. J. J.

Andi Midden

Renee M. J.

Jane G. G.

Jane G. G.