DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 9/18/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	**TO FILE A COMPLAINT CALL** 262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		**Provider Number / Facility ID Number**	
Jordan Child Development Center		9000588079 / 001 - 2001648	
Address - Facility (Street, City, State, Zip Code) 9135 W Silver Spring Dr Milwaukee WI 532253413		**Telephone Number** 414-763-3775	**Date - Regulation Visit** 8/26/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(11)(b)5. **Outdoor Play Space - Energy-Absorbing Surfaces** Description: The outdoor play space lacked at least 9 inches of energy-absorbing materials under climbing equipment, swings, and slides whenever play equipment is over 4 feet tall and in a fall zone of 4 feet beyond the equipment.	MOVING FORWARD ENERGY-ABSORBING MATERIALS UNDER EQUIPMENT FILLED WITH PROPER AMT PER STATE REQUIREMENT	9/10/26	
2	251.06(2)(n) **Garbage Containers - Construction & Disposal Schedule** Description: The garbage in the outdoor play space was in a black plastic bag and not in a leak-proof container with a tight-fitting cover. Some of the garbage in the plastic bag blew onto the play area.	MOVING FORWARD LEAK PROOF CONTAINER WITH TIGHT FIT COVER PROVIDED FOR GARBAGE.	9/3/26	

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3	251.07(6)(dm)4. **Medical Log - Reviewing Injury Records** Description: There is no documentation that the medical log book was reviewed within the last 6 months; the last review date is January 2026.	MOVING FORWARD Medical Log Book REVIEWED WITH STAFF EVERY (3) MONTHS	9/3/26	
4	251.08(3)(c) **Information In Vehicle - Route And Stops** Description: Transportation routes and scheduled stops is not being maintained in the center and in the vehicle; a schedule is only being maintained in the vehicle. Repeat violation: Previously cited on 2/17/2026	MOVING FORWARD TRANSPORTATION ROUTES & SCHEDULED STOPS MAINTAINED IN VEHICLE AND CENTER.	9/3/26	
5	251.08(4)(c)1. **Driver Record - Obtain & Review** Description: Staff A. (dentified as the driver, does not have an annual driving record on file. The driving record expired October 2025.	MOVING FORWARD ANNUAL DRIVING RECORD (updated) IN DRIVER'S FILE.	9/3/26	
6	251.08(5)(b) **Vehicle Inspection Report** Description: The center failed to provide the department a vehicle safety inspection showing the vehicle used to transport children in care is in safe, operating condition.	MOVING FORWARD VEHICLE INSPECTION REPORT (updated) ON FILE.	9/3/26	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date

NAME - Agency Worker
Kristin Lange, Sara Cooney

Date Issued
9/3/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
9/3/26