

Date Correction Plan Due 5/27/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Early Steps Child Dev Center Llc		Provider Number / Facility ID Number 9000588079 / 001 - 2001648		
Address - Facility (Street, City, State, Zip Code) 9135 W Silver Spring Dr Milwaukee WI 532253413		Telephone Number 414-763-3775	Date - Regulation Visit 2/6/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)1. Child Record - Enrollment Information Description: Child enrollment information regarding persons authorized to call for/receive a child and/or emergency contact, other than the parent, was not observed for Child #4, Child#5, and Child #7. Repeat violation: Previously cited on 7/21/2023, 10/25/2022	MOVING FORWARD. AUTHORIZED PERSONS LISTED ON EVERY CHILD RECORD ENROLLED.	5/20/24	
2	251.04(6)(a)6. Child Record - Health History Description: Health history information was observed incomplete for Child #2, Child #5, and Child #7. Repeat violation: Previously cited on 10/25/2022	MOVING FORWARD HEALTH HISTORY INFO LISTED ON CHILD RECORD WITH COMPLETED INFO FOR ALL ENROLLED CHILD	5/20/24	

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3 251.04(6)(a)8 b Child Record - Physical Exam - Over 2, Under 5 Description A follow-up physical examination was not observed on file for Child #5 Repeat violation Previously cited on 7/21/2023	MOVING FORWARD, PHYSICAL EXAMS (CHILD) FOLLOWUP ON ALL ENROLL CHILDREN ACCORDING TO REGULATIONS	5/20/24	
4 251.05(2)(a)3 a Staff Record - Physical Examination Description A physical examination was not observed on file for Staff F. Repeat violation Previously cited on 7/21/2023	MOVING FORWARD PHYSICAL EXAMS FOR EVERY STAFF PERSONEL ON FILE	5/20/24	
5 251.05(2)(a)7 Staff Record - Continuing Education Description Documentation of completed continuing education hours were not observed for 6 of the 7 staff files reviewed Repeat violation Previously cited on 7/21/2023	MOVING FORWARD CONTINUE EDUCATION HOURS (15) PER YEAR ON FILE PER STATE REGULATIONS	5/20/24	
6 251.06(10)(f) Bathroom Supplies Description There was no paper towel in the boys bathroom. Repeat violation Previously cited on 10/25/2022	MOVING FORWARD BATHROOM SUPPLIES REPLENISHED AS NEEDED.	5/20/24	

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7 251.06(11)(b)7 Outdoor Play Space - Enclosure Description Outdoor play-space enclosure observed with gaps larger than 4 inches at the bottom of the gate	IN THE FUTURE OUTDOOR PLAY AREA GAPS @ BOTTOM OF GATE REPLACED WITH CHAIN LINKS.	6/20/24		
8 251 06(2)(a) Potential Source Of Harm On Premises Description: There were chairs stacked in the preschool room There were bouncers and swings stacked in the infant room Repeat violation Previously cited on 10/25/2022	MOVING FORWARD CHAIRS WILL NOT BE STACKED, BOUNCERS SWINGS PLACED ON FLOOR SINGLE FILE.	5/20/24		
9 251 06(2)(gm) Premises - Well Drained, Clean, In Good Repair Description: The outdoor play-space was observed with several pieces of litter accessible to children. The lights in the preschool room and the infant/toddler room not in working condition. Baseboard by boys bathroom observed peeling from the wall. Repeat violation Previously cited on 7/21/2023, 10/25/2022	MOVING FORWARD LITTER ON PLAY SPACE CLEANED UP PRIOR TO CHILDREN USING AREA TO PLAY. LIGHTS IN CLASS ROOMS REPLACED AS NEEDED. BASEBOARDS REPLACED AS NEEDED	5/20/24		

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251.06(9)(d)1 c. Food Storage - Cold Storage Thermometers	Description The freezer temperature was observed at 10 degrees Repeat violation Previously cited on 7/21/2023	THEMETER REPLACED AS NEEDED. MOVING FORWARD	5/20/24	
251 07(1)(a) Written Program Of Activities	Description There was no written program of activities available in the preschool room. Repeat violation Previously cited on 7/21/2023	PROGRAM/LESSON PLANS VISIBLE MOVING FORWARD	5/20/24	
251 07(1)(c) Television As Part Of Program	Description Two and three year olds in the preschool room was observed watching television that was not apart of the daily programming. Repeat violation Previously cited on 7/21/2023	MORNING FORWARD TELEVISION LISTED AS PART OF PROGRAM USED DAILY ALONG WITH LESSON PLANS.	5/20/24	
251.07(6)(g)1 Wiping Bodily Secretions	Description Children in the preschool and infant room observed with running noses that were not wiped	BODILY SECRETIONS WIPED/CLEANED FROM CHILDREN RUNNING NOSES. AS NEEDED.	5/20/24	

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14	<p>251 08(4)(b) Driver Orientation - Requirement</p> <p>Description Documentation of the annual driver training was not observed on file for Staff G Previously cited on an Order/Forfeiture dated 8/16/2023</p> <p>Repeat violation Previously cited on 7/21/2023, 10/28/2022, 10/25/2022</p>	<p>Moving FORWARD ANNUAL DRIVER TRAINING ON FILE FOR ALL VAN DRIVERS (YEARLY)</p>	5/20/24
15	<p>251.08(4)(c)1. Driver Record - Obtain & Review</p> <p>Description Documentation of the annual driving record was not observed for Staff G. Previously cited on an Order/Forfeiture dated 8/16/2023</p> <p>Repeat violation Previously cited on 7/21/2023, 10/28/2022, 10/25/2022</p>	<p>Moving FORWARD ANNUAL DRIVING RECORDS ON FILE FOR ALL VAN DRIVERS (YEARLY)</p>	5/20/24
16	<p>251 08(8)(c) Vehicle Safety Alarm - Working Order</p> <p>Description. The vehicle safety alarm was not in working order The director stated the center was conducting a manual check of the vehicle during every transportation run</p>	<p>VEHICLE SAFETY ALARM IN WORKING CONDITION. MOVING FORWARD.</p>	5/20/24

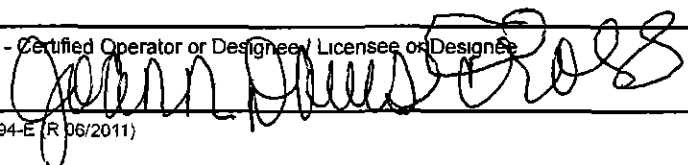
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17	251.09(1)(am) Infant & Toddler - Intake Information Description An Under 2 Intake form was observed incomplete for a child. Repeat violation Previously cited on 7/21/2023, 10/25/2022	INTAKE FORMS COMPLETE FOR EVERY CHILD. MOVING FORWARD	5/20/24	
18	251 09(1)(c) Infant & Toddler - Documenting Changes In Development Description 2 Under 2 Intake forms were observed without documentation of changes in a child's development completed once every 3 months Repeat violation: Previously cited on 10/25/2022	DOCUMENT CHANGES LISTED ON CHILD UNDER (2) FORMS AS DEVELOPMENTS OCCURS.	5/20/24	
19	251 09(1)(i) Infant & Toddler - Crib Mattresses & Coverings Description Playpen mattress we observed bunched up and not properly fitting leaving gaps larger than 3 inches Repeat violation: Previously cited on 10/25/2022	PLAYPEN'S MATTRESS FIT (AREA) PROPERLY. MOVING FORWARD NOT BUNCHED UP.	5/20/24	
20	251.09(1)(L) Infant & Toddler - Soft Materials In Cribs Description Cribs observed with thick blankets Repeat violation Previously cited on 7/21/2023	MOVING FORWARD, NO BLANKETS IN CRIBS.	5/20/24	

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NAME - Agency Worker
Crescenta Sabree

Date Issued
5/13/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

5/20/2024