

Date Correction Plan Due 6/11/2021	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center North Shore Preschool And Child Car		Provider Number / Facility ID Number 9000587749 / 002 - 2001539	
Address - Facility (Street, City, State, Zip Code) 10406 N Cedarburg Rd Mequon WI 530924402		Telephone Number 262-242-3478	Date - Regulation Visit 5/18/2021
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
1	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Based on record review one child did not have a current (once every 6 months) physical on file - see checklist.	update child's physical	08/01/21
2	251.04(8)(b) Biennial Training - Child Abuse & Neglect Description: Based on record review one staff member did not have child abuse and neglect training on file - see checklist.	Complete staff members CAN	07/01/21

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3	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Based on record review 2 staff members failed to have a health report on file - see checklist.	Get 2 employees health reports current.	08/01/21	
4	251.05(2)(a)4.a. Staff Record - Registry Certificate Description: Based on record review two of the staff members failed to have a registry certificate on file - see checklist.	Reclieve Registry certificate for 2 employees	08/01/21	
5	251.05(2)(a)4.d. Staff Record - Educational Qualifications Description: Based on record review two staff members did not have their educational qualifications on file - see checklist.	Ensure we have all employees educational qualifications.	08/01/21	
6	251.05(2)(a)5. Staff Record - High School Diploma Description: Base on record review three staff members did not have a high school diploma on file - see checklist.	Reclieve High School diploma	08/01/21	

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7	251.05(3)(b) Shaken Baby Syndrome Prevention Training Description: Based on record review three staff members did not have abusive head trauma training on file prior to working with children- see checklist.	Conduct a shaken baby training for 3 staff.	08/01/21	
8	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Base on records review two staff members did not have CPR within 3 months of hire- see checklist.	CPR training provided	08/01/21	
9	251.05(3)(g)2. Assistant Child Care Teacher - Qualifications Description: Based on record review two staff members did not have the educational qualifications for assistant teacher within six months of employment- see checklist.	Ensure staff member meets qualifications.	08/01/21	
10	251.05(4)(a) Staff Orientation - Develop, Implement, Document Description: Based on records review, one of the staff members did not have an orientation on file within the first week of employment - see checklist.	Find the employees orientation	08/01/21	

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11	<p>251.05(4)(c)1. Continuing Education Requirement - Full Time Staff</p> <p>Description: Based on records review, two staff members did not not have the required 11.25 hours of continuing education for the 2020 year - see checklist.</p>	Track Continued Education Better and accurately	08/01/21	
12	<p>251.06(9)(d)1.c. Food Storage - Cold Storage Thermometers</p> <p>Description: Based on observation, the refrigerator in the kitchen and the stand alone freezer were missing thermometers. Their were no thermometers in the infant room refrigerator and freezer.</p>	Buy Thermometers	07/01/21	
13	<p>251.07(6)(dm)4. Medical Log - Reviewing Injury Records</p> <p>Description: Based on observation, all four medical log books were not up to date. They were not reviewed within 6 months. Last done on 7/20/20.</p>	Review logs	07/01/21	
14	<p>251.09(1)(c) Infant & Toddler - Documenting Changes in Development</p> <p>Description: Based on records review 4 children in the the infant room did not have current (once every 3 months) intakes on file.</p> <p>Repeat violation: Previously cited on 7/24/2019</p>	update all IT logs.	08/01/21	

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15	<p>251.09(1)(j) Infant & Toddler - Crib Mattresses & Coverings</p> <p>Description: Based on observation, the fitted sheets in the infant room need to fit snugly over the mattresses. Four cribs had loose fitting sheets on them during the visit.</p> <p>One of the mattress pads had rips on it and it needs to be replaced.</p>	Purchase new crib sheets	09/01/21

NAME - Certification Worker / Licensing Specialist
Gloribel Tegen, Jill Kellner

Date Issued
5/28/2021

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Mary Carter

Date Signed

08/31/21