

Date Correction Plan Due
3/18/2026

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Brainiacs Child Dev Center Llc

Provider Number / Facility ID Number
9000586139 / 002 - 2003843

Address - Facility (Street, City, State, Zip Code)
3924 W Fond Du Lac Ave Milwaukee WI 532163643

Telephone Number
414-800-4505

Date - Regulation Visit
2/17/2026

Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.05(2)(a)1. Staff Record - Personal Information</p> <p>Description: Staff B's file does not contain education, position, previous work experience in child care, or a name, address and telephone number of persons to be notified in an emergency.</p>	<p>Staff B completed the required form on the day of the visit.</p>	2/17/26	
2	<p>251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: Staff B who has been employed for more than 30 days does not have a physical on file.</p> <p>Repeat violation: Previously cited on 11/4/2024</p>	<p>Staff B's physical was completed and added to the file.</p>	3/2/26	

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<p>3 251.05(2)(a)6. Staff Record - Days & Hours Worked</p> <p>Description: The child tracking sheets which contain the documentation of staff's days and hours worked to meet ratio do not have the name of the classroom listed on all the sheets to show which room the staff was working in.</p>	<p>The children were listed on the opening room, and moving forward the attendance check will be made hourly.</p>	<p>2/18/26</p>	
<p>4 251.05(2)(a)7. Staff Record - Continuing Education</p> <p>Description: Staff A, Staff B and Staff C do not have any continuing education for 2025.</p>	<p>All staff will complete the required continuing education at the end of every fiscal year.</p>	<p>2/18/26</p>	
<p>5 251.05(3)(cm) Child Abuse & Neglect - Biennial Training</p> <p>Description: Staff C does not have current training in Child Abuse and Neglect. The last training on file expired in 11/24.</p>	<p>Staff C's Child abuse training was in the wrong file. Director will ensure all records are in the correct file.</p>	<p>2/23/26</p>	
<p>6 251.05(3)(f)3. Child Care Teacher - Entry-Level Training</p> <p>Description: Staff B who is listed as a lead teacher does not have any qualifications to be a lead teacher.</p>	<p>Staff B was enrolled in the necessary required course on 2/24/26 and it will be completed on 3/31/26</p>	<p>3/31/26</p>	

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7 251.05(4)(a) Staff Orientation - Develop, Implement, Document Description: There is no orientation on file for Staff B who has been employed for more than a week.	The orientation for all staff will be documented before her she starts their first shift.	2/18/26	
8 251.055(1)(b) Supervision - Teacher Per Group Of Children Description: At the time of the visit there was no lead teacher qualified in the infant room.	All lead teachers will have the required courses before starting their assigned duties.	2/18/26	
9 251.055(1)(f) Child Tracking Procedure Description: The child tracking was not accurate in the infant room. Three children were present however 5 children were listed on the child tracking sheet.	The children will be transferred to their respective class once the teacher arrive. Staff will ensure the "Opening room" children are in the correct class.	2/18/26	
10 251.06(9)(d)1.b. Food Storage - Refrigeration Units Description: The refrigerator does not have a thermometer.	The thermometer was replaced the day of the visit.	2/17/26	

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11 251.06(9)(d)1.c. Food Storage - Cold Storage Thermometers Description: The freezer does not have a thermometer. Repeat violation: Previously cited on 11/4/2024	Thermometer was added to the freezer the day of the visit. Thermometer was added to the freezer the day of the visit.	2/18/26	
12 251.07(5)(a)5.b. Menus - Plan Description: The menu is not dated.	Instead of labeling the menus weekly, they will be labeled daily.	2/18/26	
13 251.07(6)(dm)2. Medical Log - Pages & Entries Description: There are skipped lines between entries in the medical log book.	ND lines will be skipped on the medical logbook	2/17/26	
14 251.08(4)(c)1. Driver Record - Obtain & Review Description: Staff A does not have a current driving record on file. The driving record is dated March 2024, therefore a new driving record was required in March 2025. Repeat violation: Previously cited on 10/21/2025	Staff A's driving record was added to the file on 3/11/26.	3/23/26	

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15 251.08(5)(b) Vehicle Inspection Report Description: There is no current vehicle inspection for the van that is being used to transport children. The vehicle inspection on file expired on 6/11/25. *A new vehicle inspection was done on 2/18/26.	All vehicles will be inspected annually.	2/18/26	
16 251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Four infant and toddler intake forms reviewed have not been updated in the last three months.	All parents w/ infant children will create a new intake form every 3 months.	3/31/26	
17 251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home Description: A can of formula brought from home is not dated.	The lead teacher will ensure that all formula containers are dated.	2/18/26	

NAME - Agency Worker
Sara Cooney, Kristin Lange

Date Issued
3/4/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

[Handwritten Signature]

Date Signed
3/11/2026

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THE UNIVERSITY OF CHICAGO

PHYSICS DEPARTMENT

5/18/55

TO: [illegible]

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5/18/55