

Date Correction Plan Due 5/19/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 715-930-1148
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Creative Kids Learning Center		Provider Number / Facility ID Number 0000585970 / 001 - 1015663	
Address - Facility (Street, City, State, Zip Code) 1180 Lampert Dr Spooner WI 548014405		Telephone Number 715-635-3361	Date - Regulation Visit 4/23/2025
<b>Rule/Statute Number Noncompliance Statement</b>		<b>Correction Plan</b>	
1	<p>251.04(6)(a)8.a. Child Record - Physical Exam - Under 2</p> <p>Description: Each child under 2 years of age shall have an initial health examination not more than 6 months prior to nor later than 3 months after being admitted to the center. Child #1 has been in care for more than 3 months and did not have a child health report on file.</p>	<p style="text-align: center;">I will continue to encourage parents to return their child's physical exam</p> <p style="text-align: right;">6/1/25</p>	
2	<p>251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5</p> <p>Description: Each child 2 years of age and under age 5 shall have an initial health examination not more than one year prior to nor later than 3 months after being admitted to the center. Child #7 has been in care for more than 3 months and did not have a child health report on file.</p> <p>Repeat violation: Previously cited on 9/25/2024</p>	<p style="text-align: center;">Child #7's physical exam is in their file.</p> <p style="text-align: right;">5/5/2025</p>	

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1180 Lampert Dr Spooner WI 548014405

Telephone Number

715-635-3361

Date - Regulation Visit

4/23/2025

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	<p>251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: The file for Staff B did not contain documentation of a physical examination report completed within 12 months before or within 30 days after beginning work with children in care, indicating the person is free from illness detrimental to children, including tuberculosis, and physically able to work with young children.</p>	<p>Staff B's physical exam was completed 4/13/2025 and is now in her file</p>	<p>4/24/25</p>	
4	<p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: Staff F was missing documentation of having obtained a certificate of completion for infant and child cardiopulmonary resuscitation (CPR) and automated external defibrillator (AED) use from an agency approved by the Department within 3 months of employment.</p>	<p>Staff F will complete CPR &amp; AED.</p>	<p>6/1 2025</p>	
5	<p>251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills</p> <p>Description: The fire drill that was practiced in March 2025 was not recorded. The center is required to keep written records of dates and times of all the required emergency drills.</p>	<p>I will remember to document all drills each month</p>	<p>5/5 2025</p>	

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6	251.09(1)(c) Infant & Toddler - Documenting Changes In Development  Description: Intake for Children Under 2 forms in the toddler room were missing documentation of having been updated every three months to reflect changes in the child's development and routines based on discussion with the parent.	all under 2 forms inf files have been updated & will be every 3 months	5/5/25

NAME - Agency Worker  
Jennifer Stubbe

Date Issued  
5/2/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Joanna J Shelton*

Date Signed

5/5/2025