

Date Correction Plan Due 10/16/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 715-930-1148
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Creative Kids Learning Center		Provider Number / Facility ID Number 0000585970 / 001 - 1015663		
Address - Facility (Street, City, State, Zip Code) 1180 Lampert Dr Spooner WI 548014405		Telephone Number 715-635-3361	Date - Regulation Visit 9/25/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)5. <b>Child Record - Alternate Arrival / Release Agreement</b>  Description: A written agreement, signed by parents, outlining the plan for child #5 to come to the childcare center from school, home or other activities and/or to go from the childcare center to school, home or other activities <u>was not observed in the child's file.</u>	The DCF form "Transportation Information" was completely filled out and in the child's file with the plan of the child's arrival and destinations signed by the parent. As requested we have changed the form to the "Alternate Arrival/Release Agreement".	9/30/24  (proof sent)	
2	251.04(6)(a)8.b. <b>Child Record - Physical Exam - Over 2, Under 5</b>  Description: Each child 2 years of age and under age 5 shall have an initial health examination not more than one year prior to nor later than 3 months after being admitted to the center. Child #5 has been in care for more than 3 months and did not have a child health report on file.  Repeat violation: Previously cited on 3/1/2023	A full file review was completed during the week of 9/3-9/6/24 we have given child 5 3 new child health reports and are just waiting for the parent to return the form.	12/1/24	

Received  
 State of Wisconsin  
 OCT 02 2024  
 DCF DECE BECR  
 WRO

(there was a form outlining the form w/ signature in the file)

Creative Kids Learning Center

0000585970 / 001 - 1015663

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1180 Lampert Dr Spooner WI 548014405

Telephone Number  
715-635-3361

Date - Regulation Visit  
9/25/2024

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3	<p>251.05(3)(b) <b>Abusive Head Trauma Prevention Training</b></p> <p>Description: Documentation of completion of Abusive Head Trauma (AHT) training (or Shaken Baby Syndrome (SBS) Prevention, if taken prior to 8/31/20) was not observed in the file for Staff A. AHT/SBS training is required to be completed before a child care worker begins to work with children under age 5.</p>	<p>Staff A completed an AHT training due to not being able to locate it in her paperwork. Staff A also completed a sleep baby safe course.</p>	<p>10/1/2024 (proof sent)</p>	
4	<p>251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b></p> <p>Description: Staff A was missing documentation of having received training within the past two years on child abuse and neglect laws, identification, and reporting.</p>	<p>Staff A completed the mandated reporter online training on 10/2/2024. The proof is updated in her file</p>	<p>10/2/2024 (proof sent)</p>	
5	<p>251.05(4)(c)1. <b>Continuing Education Requirement - Full Time Staff</b></p> <p>Description: Contrary to rule, Staff A did not have documentation of the yearly requirement of 15 hours of continuing education in 2023.</p>	<p>Staff A had valid proof of 15 hours of continuing education for 2022 + 2023 in her file. The proof is enclosed.</p>	<p>n/a proof sent</p>	

Please remove citation #5 from my report.

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6	251.07(6)(f)6. Current Authorizations For Medications On Premises  Description: The center did not have a current parent authorization form for one child's prescription medication. A current medical authorization from the parent is required when medication is kept on the daycare premises.	The child was no longer in attendance. The parent was informed to pick up the medication immediately. The medication was secure in a locked cabinet. Proof of med	proof submitted via e-mail on 9/26/2024

forms was submitted for 2 other medications via e-mail to JS because I was in a classroom during the licensing visit.

NAME - Agency Worker  
Jennifer Stubbe, Wendy Badzinski

Date Issued  
10/2/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

*Johanna J. Shelton*

10/2/2024