

Date Correction Plan Due 12/13/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Carebare Daycare		Provider Number / Facility ID Number 2000585502 / 002 - 2002614		
Address - Facility (Street, City, State, Zip Code) 375 280Th St Osceola WI 540204120		Telephone Number 651-210-0666	Date - Regulation Visit 11/8/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)2. Child Record - Emergency Medical Consent Description: Written consent for emergency medical care or treatment was not documented for Child # 4.	this child's parents hadn't finished v-ing boxes on a form.	12/16/24	
2	251.04(6)(a)5. Child Record - Alternate Arrival / Release Agreement Description: Child # 6 was missing a written agreement, such as Alternate Arrival and Release form, signed by the parent, outlining the plan for a child to come to or from the center from school via school bus or van.	this child is a staff's child so form was completed right away	12/13/24	

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3	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child # 1 and 3 were missing documentation of having received a follow up health examination within the past six months.	Parents were made aware this needs to be completed.	1/15/25	
4	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: There was not documentation of Staff A, B, C, or D having received training within one week after beginning work at the center and at least every 2 years thereafter, on child abuse and neglect laws, how to identify children who have been abused or neglected, and the procedure for ensuring that all known or suspected cases of child abuse or neglect are immediately reported to the proper authorities.	I've had several licensors out looking at files this had never been pointed out. All staff completed same day!	11/8/24	
5	251.05(4)(a) Staff Orientation - Develop, Implement, Document Description: Documentation of the staff person receiving an orientation within the staff's first week at the center was not available for review for Staff E.	this was made sure completed	11/8/24	

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6	251.055(1)(b) Supervision - Teacher Per Group Of Children Description: There was not documentation that either staff supervising the group of children in the Smart Heart Room was teacher-qualified.	this had not yet showed on Registry.	11/1/25	
7	251.055(1)(f) Child Tracking Procedure Description: The center did not implement and adhere to a procedure to ensure that the number, names, and whereabouts of children in care are known to assigned child care workers at all times when children were transferred to the care of other classrooms and not signed out of the room they were in, nor signed into the room to where they were transferred.	this was reviewed again with staff this must be done immediately when moved through our app.	11/8/24	
8	251.055(2)(b) Staff-To-Child Ratios - Minimum Description: Staff-to-child ratios were not consistently maintained when two staff were needed to meet ratios and one staff would leave the room to bring a child to a different room for care.	this was also reviewed with staff when taking kiddos to the bathroom they must take enough with them to stay within ratio or have someone step in if available.	11/8/24	

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9	251.055(2)(d) Mixed Age Group With Children Under Age 2 - Group Size Description: Nine children were observed in care in the Smart Heart Room, which included children under two years of age. When infants and toddlers are part of a mixed-age group, the size of the group may not exceed 8.	There was an overlook on staff. This was corrected until she turned 2yr.	11/8/24	
10	251.06(4)(d) Exits & Passageways - Unobstructed, Minimum Width Description: Two marked fire exits in classrooms were obstructed by strollers and a high chair. The marked fire exit to the playground was obstructed by a wagon. Exits and exit passageways shall have a minimum clear width of three feet and be unobstructed by furniture or other objects.	Items were removed and reminded staff the 3' is needed.	11/8/24	
11	251.07(2)(c)1. Time Out - Age Description: According to staff interviews, children under 3 years of age were placed in time-outs, which is prohibited.	Clarification of approaches and/or working with situations were reviewed with staff. I as well am looking into classes for staff to learn more regarding behaviors.	12/5/24	

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12	251.07(2)(c)3. Time Out - Time Description: According to staff interviews, time-outs sometimes lasted up to 5 minutes. Time-out periods may not exceed 3 minutes.	reviewed with staff the "1 min per age" our time outs are not really "time outs" its more sitting with them talking.	12/5/24	
13	251.07(2)(c)5. Time Out - Not Removed From Classroom Description: According to staff interviews, for a period of time staff would have children sit in a high chair in the hallway for their time-outs. Per staff and the licensee, <u>this is no longer occurring</u> . In addition, as part of how the center implements breaks / time-outs, staff transfer children from their assigned classrooms to be cared for in other rooms for a period of time, and then the children return to their assigned classroom; this practice was observed during the Licensing visit. If a center uses time-outs to handle a child's behavior, the child may not be removed from the classroom setting.	staff have been trying to find ways to help kiddos to calm without harming themselves or others. Children were never out of sight or sound. Classes are being looked in to help work with behaviors.	11/8/24	
14	251.07(2)(e)3. Prohibited Actions - Physical Restraint, Restriction, Enclosure Description: According to staff interviews, some children were placed into a high chair when they would not willingly sit for the duration of their "time-out."	staff previously had put kiddos in high chair to help calm while talking to them and assure they would not hurt themselves or someone else. We are looking into behavior classes. Staff no longer do this.	11/8/24	

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15 251.09(1)(b) Infant & Toddler - Location & Sharing Intake Information Description: Two children's Intake for Child Under 2 form was not in the room where the children had been moved to for a period of time. Admission information for an infant or toddler shall be on file in the room or area to which the child is assigned and shall be known to the child care worker.	staff are reminded when kiddos are moved temp. to another room. their file must as well	11/8/24		
16 251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Documentation of changes in a child's development and routines every three months by a child care worker based on discussion with the parent was not observed for child # 1, 2, 3, or 4.	this was something that I didn't realize needed to be doc on form. We had updated info. on our wall in the classroom. staff now have all forms updated & completed	12/12/24		
17 251.09(1)(e) Infant & Toddler - Provider Training Description: The regularly assigned child care teacher and assistant child care teacher for each group of infants and toddlers shall have a minimum of 10 hours of training in infant and toddler care approved by the department within 6 months after assuming the position. There was not documentation available of Staff D having completed this training.	this staff has started classes to meet min. of 10hrs.	1/15/24		

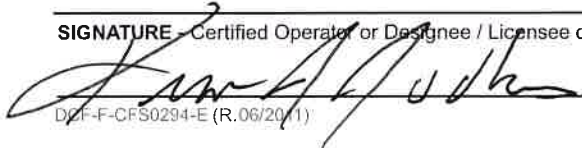
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NAME - Agency Worker
April Callihan

Date Issued
11/29/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



11/10/25