

Correction Plan Due 5/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL 262-446-7800</b>
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**Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. Form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (3)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a copy of the sanction and / or penalty and your appeal rights.

<b>Certified Operator / Licensed Center</b>		<b>Provider Number / Facility ID Number</b>	
Mills Fam Child Care Ctr		1000589071 / 002 - 2003096	
<b>Facility (Street, City, State, Zip Code)</b>	<b>Telephone Number</b>	<b>Date - Regulation Visit</b>	
177th St Milwaukee WI 532121173	414-698-2295	5/14/2025	
<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
200.04(6)(a)4.a. <b>Child Record - Physical Exam - Under 2</b>  Description: Child 1 does not have documentation of an updated physical within the last 6 months. The last physical on file is dated 3/24.	Child #1 had a physical that was not in the file, the physical is now in the file.	5/18/25	
200.04(6)(b) <b>Attendance, Accurate Daily Attendance Record</b>  Description: Attendance was not current and accurate on 4/24/25 as a child was signed in until 5pm but licensee reports she dropped child off at home at 1:30pm, prior to going on a field trip.	All attendance is accurate. Reminders was given in keeping attendance accurate.	5/18/25	



Licensee - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
y Hills Fam Child Care Ctr Address - Facility (Street, City, State, Zip Code) 2 N 7Th St Milwaukee WI 532121173		1000589071 / 002 - 2003096	
		Telephone Number 414-698-2295	Date - Regulation Visit 5/14/2025
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
250.04(b) <b>Mandated Reporting - Child Abuse &amp; Neglect</b>  Description: An incident that occurred on 4/24/25 which lead to concerns of possible child abuse was not reported to child protective services immediately. It was reported 4 days later.	Staff was unsure of the reporting days, but it has been made clear. Staff reminded of reporting rules.	5/18/25	
250.05(2)(b) <b>Staff File - Background Check Results</b>  Description: Staff C who has worked alone with children does not have caregiver background check stating they are eligible to work in child care.  Repeat violation: Previously cited on 12/9/2024, 11/20/2024	Staff C - no longer employed at the center.	5/14/25	
250.05(2)(c) <b>Staff File - Days, Hours Worked</b>  Description: Staff hours are not accurate. On 5/6/25 Staff B is signed as working from 1:30pm to 3:30 however licensee reported that staff is working after 1:30pm on 5/6/25.	Staff hours have been reviewed, signing in/out has been reviewed to not to have any mistakes.	5/18/25	
250.05(2)(e)1. <b>Staff File - Registry Certificate</b>  Description: Staff B and Staff C who have been employed at the center for more than 6 months do not have a Registry Certificate.	Staff B is currently waiting for registry certificate. Staff C - No longer with center	5/18/25	

(R.08/2011)



Director / Licensed Center		Provider Number / Facility ID Number	
Child Care Ctr		1000589071 / 002 - 2003096	
Address, City, State, Zip Code)	Telephone Number	Date - Regulation Visit	
Waukegan WI 532121173	414-698-2295	5/14/2025	
Deficiency/Statute Number	Correction Plan	Expected Completion Date	Verification Date
<p><b>1 - Current Cpr Certificate</b></p> <p>Staff C does not have current training in infant/child CPR. Last training on file is dated 9/20/2018.</p>	Staff C NO longer with Center.	5/18/25	
<p><b>2 - Child Abuse &amp; Neglect</b></p> <p>Staff C does not have documentation of biannual training for Child Abuse &amp; Neglect. The last training on file is dated 7/25/17.</p> <p>Previously cited on 11/12/2024, 9/6/2024</p>	Staff C NO longer with Center	5/18/25	
<p><b>3 - Children</b></p> <p>Children were not supervised on 4/24/25 when an adult staff member inappropriately touched 2 other children when their one teacher was not able to guide their behavior.</p>	Infant is now changed in the area with the other children when their one teacher is not present.	5/18/25	
<p><b>4 - Medication - As Labeled &amp; Authorized</b></p> <p>Medication for an infant and an inhaler on premises for an enrolled child. The infant's medication expired in June 2023 and the inhaler expired in 2024.</p>	Medications has been replaced with up-to-date medication	5/18/25	

Licensed Center

Provider Number / Facility ID Number

e Ctr

1000589071 / 002 - 2003096

City, State, Zip Code)  
see WI 532121173

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Date - Regulation Visit  
5/14/2025

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iance Statement

Correction Plan

Expected  
Completion Date

Verification  
Date

Health & Immunization

ing at the center is not current on vaccines. The dog  
vaccine on 4/8/25.

Appointment has been  
re scheduled for the dog  
to be vaccinated.

7/3/25

n - Permission And Emergency Information

Children who are transported daily do not have any  
in on the vehicle which includes parent  
rt, the address and phone number of another  
of emergency. The name, address and phone  
health care provider and written consent from the  
medical treatment.

All required forms for  
all transported children  
are in Van Folder

5/18/25

th Of Time

an infant was in the van for approximately 2.5  
as picking children up from school.

the van daily for approximately 1.5 hours daily  
licensee is picking children up from school.

nicle for more than 60 minutes for a one-way

Arrangements has been  
Made for infant to always  
be at Center.

School age child gets out  
of school and on van  
at 2:10pm We leave  
the next destination at  
3:10 Approximately 1 Hour  
ride

5/15/25

5/14/25

Director / Licensed Center Provider Number / Facility ID Number  
 Care Ctr 1000589071 / 002 - 2003096

Address (Street, City, State, Zip Code) Telephone Number Date - Regulation Visit  
 Milwaukee WI 532121173 414-698-2295 5/14/2025

Statute Number / Compliance Statement	Correction Plan	Expected Completion Date	Verification Date
<b>- Soft Materials in Cribs</b> A child under the age of one was in a pack n play with a	Blanket has been removed.	5/15/25	
<b>Diaper Changing Surface - Disinfection</b> Changing pad used to diaper a child was not cleaned and a disinfected after a diaper change.	Changing table is always cleaned with soap water and disinfected after diaper change.	5/15/25	

Date Issued  
6/4/2025

Date Signed  
6-18-25

Signature of Designee / Licensee or Designee  
