

<b>Date Correction Plan Due</b> 4/28/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Bright Beginnings Academy For Kids		<b>Provider Number / Facility ID Number</b> 3000584083 / 001 - 1013638		
<b>Address - Facility (Street, City, State, Zip Code)</b> 363 S Main St Fond Du Lac WI 54935		<b>Telephone Number</b> 920-923-5750	<b>Date - Regulation Visit</b> 2/12/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(6)(b) <b>Current, Accurate Daily Attendance Record</b>  Description: On 02/12/2025, a child was not signed into care in the 2.5-to-3.5-year olds' room. The ages of the children were missing from the attendance sheet in this room and in the school age room. On 01/31/2025, the children's ages were also missing from the attendance sheets in the school age and in the Little Innovators' attendance.  Repeat violation: Previously cited on 12/17/2024	Staff were reminded to sign into the classrooms and add childrens ages to each attendance sheets.	4/30/25	
2	251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b>  Description: The center did not have the required physical examination on file for staff member D.  Repeat violation: Previously cited on 12/17/2024, 1/16/2024	Staff D has returned her physical form	4/15/25	

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3	<p>251.05(2)(a)6. <b>Staff Record - Days &amp; Hours Worked</b></p> <p>Description: A staff member stated that on 01/31/2025, they went to assist another teacher in the school age room, however, the attendance doesn't show the staff member signed into care in the room.</p> <p>Repeat violation: Previously cited on 1/14/2025, 12/17/2024</p>	Staff were reminded to sign into the classroom whenever offering assistance in a classroom for a period of time.	4/30/25	
4	<p>251.05(3)(e)4.d. <b>Center Director / Large Center - Entry-Level Training</b></p> <p>Description: Based on records review, staff member B did not have the qualifications for the position held as a director of a center.</p>	The center is managed by several leadership staff that are qualified. Staff Member B is completing training and enrolled in courses to meet requirements	6/30/25	
5	<p>251.055(1)(a) <b>Supervision Of Children</b></p> <p>Description: Based on staff interviews, a child in the 3.5-year olds' room leaves the room at times when the parents come in and goes alone to the Director's office.</p> <p>Repeat violation: Previously cited on 8/27/2024, 7/31/2024, 12/20/2023</p>	Center is working with parent to find a solution for the child leaving the room when they should not. Staff will watch this child closely any time the door opens.	5/01/25	

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6	<p>251.055(1)(f) <b>Child Tracking Procedure</b></p> <p>Description: On 02/12/2025, in the 3.5 age room, a teacher took a group of children to the bathroom and lined them up by the door, but didn't take the attendance with them upon leaving the room, the licenser advised them to take the attendance with the group. When the Director was asked about tracking procedures, they stated that teachers are supposed to note in a sheet of paper the children's names prior to going to the bathroom, and before going to the playground, they are supposed to take the attendance with them. The teacher that took the children to the bathroom didn't follow that procedure.</p> <p>Repeat violation: Previously cited on 4/24/2024, 6/8/2023</p>	The staff were reminded to follow the policies set forth by Center.	4/30/25	
7	<p>251.06(2)(a) <b>Potential Source Of Harm On Premises</b></p> <p>Description: In the older children's playground, there was a pine tree that was leaning and could potentially fall on someone.</p> <p>Repeat violation: Previously cited on 8/27/2024, 12/20/2023</p>	The pine tree belongs to the landlord and landlord had the tree checked and it is healthy and trimmed. They will have it looked again. Report will be shared when available.	6/30/25	
8	<p>251.07(6)(g)7. <b>Wet Or Soiled Clothing</b></p> <p>Description: A staff member admitted that they put on wet pants on a child after changing the diaper because they had run out of the extra clothes in the classroom.</p>	The teacher put the pants on to take them to the bathroom and change clothing. The extra clothes are stored there. The teacher was told to add clothing to classroom	5/1/25	

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**NAME** - Agency Worker  
Gloribel Tegen

Date Issued  
4/14/2025

**SIGNATURE** - Certified Operator or Designee / Licensee or Designee  
Candy Hall

Date Signed  
4/15/2025