

Date Correction Plan Due 7/23/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.857. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Bright Beginnings Academy For Kids		Provider Number / Facility ID Number 3000584083 / 001 - 1013638		
Address - Facility (Street, City, State, Zip Code) 363 S Main St Fond Du Lac WI 54935		Telephone Number 920-923-5750	Date - Regulation Visit 5/21/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.04(6)(b) Current, Accurate Daily Attendance Record</p> <p>Description: In the twos room, on 05/21/2025, the attendance sheet did not have the children's date of birth.</p> <p>Repeat violation: Previously cited on 4/29/2025, 2/12/2025, 12/17/2024</p>	<p>Attendance sheets will be checked daily for compliance. Director will fill out attendance form with information.</p>		
2	<p>251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: The program did not have a physical examination on file for staff member A after 30 days of employment.</p> <p>Repeat violation: Previously cited on 2/12/2025, 12/17/2024, 1/16/2024</p>	<p>Staff member A is no longer employed.</p>		

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3	<p>251.05(2)(a)6. Staff Record - Days & Hours Worked</p> <p>Description: On May 21st, in the twos room, one of the teachers did not sign the attendance sheet.</p> <p>Repeat violation: Previously cited on 4/29/2025, 2/12/2025, 1/14/2025, 12/17/2024</p>	attendance sheets will be checked daily.	7/16/25	
4	<p>251.05(3)(b) Abusive Head Trauma Prevention Training</p> <p>Description: The center did not have the Abusive Head Trauma Prevention training on file for staff member A.</p>	Staff member A is no longer employed.	7/16/25	
5	<p>251.06(10)(e) Toilets & Washbasins - Use Of Steps Or Blocks</p> <p>Description: In the 2.5 to 3.5 room, the steps for the children to reach the sink were missing, the children were using a chair to step up and reach the sink to wash their hands.</p>	step stool is in Classroom. Teachers were reminded to keep it by the sink.	7/16/25	
6	<p>251.06(2)(b) Electrical Or Hot Surface Protection</p> <p>Description: In the school age room and in the twos room, there were electric outlets without covers.</p> <p>Repeat violation: Previously cited on 4/24/2024, 12/20/2023</p>	staff were reminded to keep outlets covered.	7/16/25	

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7	<p>251.06(2)(f) Telephones & Emergency Phone Numbers</p> <p>Description: The emergency numbers list was not posted in the school age room, in the 2.5 to 3.5 room, and in the twos' room. Based on staff comments, there was not a telephone available for the teachers to use in the school age room.</p>	Director will ensure emergency numbers are posted in each room.	7/31/25	
8	<p>251.06(2)(gm) Premises - Well Drained, Clean, in Good Repair</p> <p>Description: The rug in the school age room was not clean and there were several books with torn pages. The school age room's floor tiles were stained and not clean. In the 2.5 to 3.5 age room, the sink and water faucet were not clean. In the infants' room, the portable sink by the refrigerator did not work, the faucet was clogged and did not allow the water to flow, and the second portable sink did not have a normal flow of water, sprayed all over in every direction. In the Boys' bathroom, one of the urinals was not flushing properly. The light bulb in the refrigerator in the kitchen was burned out.</p> <p>Repeat violation: Previously cited on 1/14/2025, 9/18/2024, 8/27/2024, 4/24/2024, 12/20/2023</p>	Floors are old and are mopped daily. Church waxed floors 2x per year. Sink was cleaned. all repairs will be made.	8/15/25	
9	<p>251.06(2)(m) Cleaning Aids - Equipment</p> <p>Description: There was a broom accessible to the children in the school age room.</p> <p>Repeat violation: Previously cited on 4/24/2024, 12/20/2023</p>	Broom will be hung in classroom per suggestion.	8/15/25	

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10	251.06(2)(n) Garbage Containers - Construction & Disposal Schedule Description: The garbage can in the school age room did not have a lid. In the 2.5 to 3.5 year olds room, the hands free garbage can did not open and close properly.	Garbage cans will be replaced.	8/15/25	
11	251.06(7)(b) Indoor Space - Storage Description: Outside the infants' room there were used children's bottles stored in car seats.	Bottles will be placed in diaper bags after use.	8/15/25	
12	251.07(3)(b)2. Equipment - Quantity For Indoors Description: Based on observation, there were not enough toys and other age appropriate materials for the children in the 2.5 and 3.5 age room, and in the twos room. In the infants' room, there weren't enough toys and age appropriate materials for the children. Repeat violation: Previously cited on 12/20/2023	New Director will take inventory and purchase new materials	9/1/25	

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13	<p>251.07(4)(e) Naps Or Rest Periods - Bedding Maintenance, Storage, Cleanliness</p> <p>Description: The bedding and sleeping bags in the cubbies in the hallway were not properly stored, several children's bedding were in contact with each other.</p> <p>Repeat violation: Previously cited on 1/14/2025</p>	Director will purchase bags for each child to individualized bedding	8/15/25	
14	<p>251.07(6)(f)6. Current Authorizations For Medications On Premises</p> <p>Description: In the office's medication storage box, there were two Epi Pens for two children that did not have the expiration dates written on the forms.</p>	Director will check medication forms for completion.	8/15/25	
15	<p>251.07(6)(i)1. Washing Child's Hands & Face</p> <p>Description: The portable sinks in the school age room were not working because the electrical cord was disconnected, and a child had to be taken to the adjoining room to wash their hands. The staff stated that they disconnected the sinks to prevent the children from leaving the water running.</p> <p>Repeat violation: Previously cited on 4/24/2024, 12/20/2023</p>	Director will ensure all sinks in working order.	8/15/25	

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16	251.08(4)(c)1. Driver Record - Obtain & Review Description: The center did not have a copy of the the driving records on file for the driver.	Transportation is not provided. Director will have driving record in case	9/1/25

NAME - Agency Worker
Gloribel Tegen

Date Issued
7/9/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Andy Hall

Date Signed

7/15/25