

ATTACHMENT "A"

Date Correction Plan Due
5/5/2023

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.085, DCF 250.04(2)(f) and (3)(g), DCF 251.04(2)(L) and (3)(O), DCF 252.41(1)(L) and (2)(K). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Honest Home Educare Academy

Provider Number / Facility ID Number
7000583867 / 002 - 2005522

Address - Facility (Street, City, State, Zip Code)
3048 N 59Th St Milwaukee WI 532101508

Telephone Number
414-988-6028

Date - Regulation Visit
3/15/2023

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 250.04(3)(h) Report - Change In Room Usage Description: The licensee started using a room that was not previously approved for child care use.	Room will be locked until approved.		
2 250.04(6)(a)1.c. Child Record - Enrollment Information - Address & Telephone Description: Child's home address and telephone number was not observed on file for Child #6.	All forms will be filled out before kid can start.	6-12-23	

Name - Certified Operator / Licensed Center Honest Home Educare Academy		Provider Number / Facility ID Number 7000583867 / 002 - 2005522	
Address - Facility (Street, City, State, Zip Code) 3048 N 59Th St Milwaukee WI 532101508		Date - Regulation Visit 3/15/2023	
Telephone Number 414-988-6028			
Rule/Statute Number Noncompliance Statement		Correction Plan	
3 250.04(6)(a)1.e. Child Record - Enrollment Information - Other Emergency Contact Description: The name, address, telephone number, and relationship to the child of a person to be notified in an emergency when a parent cannot be reached immediately was not observed on file for Child #4.	All forms will be completed before children can start	5.12.23	
4 250.04(6)(a)1.f Child Record - Enrollment Information - Medical Contact Description: The name, address, and telephone number of the child's physician or medical facility caring for the child was not observed on file for Child #4, Child #6, and Child #7.	All forms will be checked before attending	5.12.23	
5 250.04(6)(a)1.g Child Record - Enrollment Information - Authorized Pickup Description: The names, addresses, and telephone numbers of persons other than a parent authorized to call for the child, pick up the child, or accept the child who is dropped off was not observed on file for Child #4.	Forms will be examined after filling them out.	5.12.23	

Name - Certified Operator / Licensed Center Honest Home Educare Academy		Provider Number / Facility ID Number 7000583867 / 002 - 2005522	
Address - Facility (Street, City, State, Zip Code) 3048 N 59Th St Milwaukee WI 532101608		Telephone Number 414-988-6028	
Rule/Statute Number Noncompliance Statement		Correction Plan	
6 250.04(6)(a)1.h Child Record - Enrollment Information - Date Of Attendance Description: The child's first date of attendance at the center was not observed on file for Child #1, Child #2, Child #3, Child #4, Child #5, Child #8, and Child #9.		Dates will be the first thing filled out on all forms 5.12.23	
7 250.04(6)(a)2. Child Record - Field Trip Permission Description: Written authorization from the parent indicating that the child has permission to participate in field trips and other off-premise activities was not observed on file for Child #3, Child #4, Child #6, and Child #7.		Field trip Forms will be properly filled out when needed 5.12.23	
8 250.04(6)(a)4.a. Child Record - Physical Exam - Under 2 Description: An initial health examination was not observed on file for Child #3.		No child will attend w/o this form 5.12.23	
9 250.04(6)(a)4.b. Child Record - Physical Exam - Over 2, Under 5 Description: An initial health examination was not observed on file for Child #5.		No child will be able to attend w/o this form 5.12.23	

Name - Certified Operator / Licensed Center				Provider Number / Facility ID Number	
Honest Home Educare Academy				7000563867 / 002 - 2005522	
Address - Facility (Street, City, State, Zip Code)				Date - Regulation Visit	
3048 N 59Th St Milwaukee WI 532101508				3/15/2023	
Telephone Number		Correction Plan		Expected Completion Date	Verification Date
414-986-6028					
Rule/Statute Number					
Noncompliance Statement					
10	250.04(6)(a)4m. Child Record - Immunization History Compliance Description: Documentation that the child's immunization history was not observed on file for Child #2, Child #3, Child #5, and Child #7. The immunization history for Child #4 was observed incomplete. Repeat violation: Previously cited on 1/11/2023, 2/10/2022	No child will be able to attend with completed immunization forms		5.12.23	
11	250.04(6)(a)5. Child Record - Consent For Emergency Medical Treatment Description: Written permission from the parents under 250.07(6)(k) for medical attention to be sought if child is injured was not observed on file for Child #4, Child #6, and Child #7.	Parents will be highlighted when the missing forms are highlighted and will have to fill out ASAP.		5.12.23	
12	250.05(3)(e)1. Provider Training - Obtain Cpr Certificate Description: Within 3 months after licensure or date of hire, each licensee and provider shall obtain a certificate of completion for a department-approved course in infant and child cardiopulmonary resuscitation, including training in the use of an automated external defibrillator. Staff B failed to obtain an infant/child CPR/AED certificate within 3 months after licensure. Repeat violation: Previously cited on 1/11/2023, 2/10/2022	Harm will be set a week before class expires.		5.12.23	

Name - Certified Operator / Licensed Center Honest Home Educare Academy		Provider Number / Facility ID Number 7000583867 / 002 - 2005522		
Address - Facility (Street, City, State, Zip Code) 3048 N 59Th St Milwaukee WI 532101508		Telephone Number 414-988-6028	Date - Regulation Visit 3/15/2023	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
13	250.06(2)(c) Access To Materials Potentially Harmful To Children Description: Personal care items in the bathroom, accessible to children. Previously cited in a Warning Letter dated February 16, 2022. Repeat violation: Previously cited on 2/10/2022	Every day during daycare hours home will go through an inspection to check for harmful items.	5.12.23	
14	250.06(9)(i) Meals & Snacks - Records Description: Accurate written records of meals and snacks were not available for review. When asked for menus, the provider stated the menus were at her sister's residence. Someone arrived at the facility and provided the menus of a different child care facility, as the ones for the Honest Home Educare. Repeat violation: Previously cited on 1/11/2023, 2/10/2022	Meals + Snacks will be recorded daily and posted on Refrigerator.	5.12.23	
15	250.07(1)(c) Television & Video Viewing Description: During the monitoring visit, children were required to watch the movie "Rio" and not allowed to play with other equipment. The licensee stated they were having "quiet time."	Television is used when children are resting and when licensee is present	5.12.23	

Name - Certified Operator / Licensed Center Honest Home Educare Academy		Provider Number / Facility ID Number 7000583867 / 002 - 2005522	
Address - Facility (Street, City, State, Zip Code) 3048 N 59Th St Milwaukee WI 532101508		Telephone Number 414-988-6028	Date - Regulation Visit 3/15/2023
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
16	250.07(2)(a) Guiding Children's Behavior Description: The licensee failed to provide positive guidance and redirection for the children during the monitoring visit. Children were allowed to run around the center and around the licensing specialist without any redirection. Another licensing specialist had to redirect the children. In addition, the children were hitting each other and not redirected by the licensee.	Will discuss @ hearing children will be positively guided properly at all times	5.12.23
17	250.07(2)(b)2.b. Time-Outs - Nonhumiliating Manner Description: The licensee failed to offer a child a time-out period in a non-humiliating manner. A three (3) year old child was having a bad day, while whining continuously and the licensee threatened to put the child in the back room alone and make him go to sleep. The licensee, then put the 3 year old child in the backroom on a mat and yelled at him to stop whining.	Will discuss @ hearing No child will ever be humiliated or yelled at or put in a time out.	5.12.23
18	250.07(2)(b)2.e. Time-Outs -Not Removed From Room Description: A three (3) year old child was removed from the living room with other children and placed in a back room for a time-out.	Will discuss @ hearing but this will never happen again ever.	5.12.23

Name - Certified Operator / Licensed Center Honest Home Educare Academy		Provider Number / Facility ID Number 7000583867 / 002 - 2005522	
Address - Facility (Street, City, State, Zip Code) 3048 N 59Th St Milwaukee WI 532101508		Telephone Number 414-988-6028	Date - Regulation Visit 3/15/2023
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
19	250.07(2)(b)3. Time-Out Procedure Description: The licensee failed to follow the center's policy regarding time-out. The center's policy states, "I DO NOT use "time outs" to deal with unacceptable behavior."	I will follow my policy rules.	5.12.23
20	250.07(2)(c)5. Prohibited Actions - Cruel, Aversive, Frightening, Humiliating Description: The licensee yelled and threatened a child that was having a difficult day, causing the child to cry harder and failed to soothe the child. I spoke firm and told he was not having a bad day until state came	This didn't happen and will not happen I will and did sooth him	5.12.23
21	250.07(3)(a) Play Equipment - Provided Description: During the monitoring visit, children were not provided with indoor play equipment. All of the play equipment was put away and children were not allowed to touch the play equipment. Every time they touched the play equipment, they were told to put it away and watch a movie.	Kids are allowed to play with every thing except books and board game.	5.12.23

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Honest Home Educare Academy

7000583867 / 002 - 2005522

Address - Facility (Street, City, State, Zip Code)
3048 N 59Th St Milwaukee WI 532101508

Telephone Number
414-988-6028

Date - Regulation Visit
3/15/2023

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
22 250.07(6)(g)/6. Handwashing For Persons Working With Children Description: The licensee failed to wash her hands with soap and warm running water after wiping a child's runny nose, multiple times.	I will sanitize and wash hands after being in contact with any child's bodily fluids.	3.12.23	
23 250.08(2) Permission And Emergency Information Description: Transportation permission was not observed on file for Child #7, Child #8, and Child #9. Transportation permission was observed incomplete for Child #4 and Child #10.	There will be no transportation available	3.12.23	
24 250.08(5)(b) Vehicle Inspection Form Description: The licensee failed to provide the Department with evidence of a vehicle's safe operating condition on a form provided by the Department prior to transporting in a vehicle.	Vehicle will files not forms in my home file. Be in a safe file.	3.12.23	
25 250.08(5)(c) Vehicle Liability Insurance Description: Vehicle liability insurance was not observed on file for an unapproved vehicle that the licensee stated she used for transportation on the morning of March 15, 2023.	Insurance must be in file and not in separate file will file as separate file	3.12.23	

Name - Certified Operator / Licensed Center

Honest Home Educare Academy

Address - Facility (Street, City, State, Zip Code)
3048 N 59TH St Milwaukee WI 532101508

Telephone Number
414-988-6028

Date - Regulation Visit
3/15/2023

Provider Number / Facility ID Number
7000583867 / 002 - 2005522

Rule/Statute Number Non-compliance Statement	Correction Plan	Expected Completion Date	Verification Date
26 250.08(6)(a) Child Safety Restraint System Description: Per a conversation with the licensee, four children (aged 3 years - 4 years) were transported in a vehicle without being properly restrained in a child safety restraint system that is appropriate to the child's age and size. Per the licensee, the children three (3) children, aged 4 years, were not provided with a booster seat and one (1) 3-year-old was not provided with a car seat.	Kids were properly restrained with proper use of child safety seats in approved seats in van. All children were properly restrained while being transported. 3/12/23	3/12/23	
27 250.08(7)(e) Transportation - Length Of Time Description: Per a conversation with the licensee, four (4) children were transported for more than an hour on a one-way trip. Children were picked up between 7:25 am and 7:33 am and did not arrive at the center until after 9 am. Thus, the children had a late breakfast. NO child will be in van more than an hour.	I will transport children in a van only over 1 hour at a time. My plan is to have 4 children in the van at a time. 3/12/23	3/12/23	
28 250.08(1)(c)1. Infant & Toddler - Information For Providing Individualized Care Description: The Intake for Child Under 2 Years form was not observed on file for Child #3. Repeat violation: Previously cited on 1/11/2023, 2/10/2022	All forms completed will be completed with all children's info. All children will be able to attend. 3/12/23	3/12/23	

NAME - Agency Worker
Crescentia Sabree

Date Issued
4/21/2023

SIGNATURE - Certified Operator or Designer / Licensee or Designer

Date Signed