

*Daycare Copy*

<b>Date Correction Plan Due</b> 10/15/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 715-930-1148
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.085, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Creative Kids' Discovery Ctr Lic		<b>Provider Number / Facility ID Number</b> 6000582026 / 001 - 1011446	
<b>Address - Facility (Street, City, State, Zip Code)</b> 516 Chucka Dr Barron WI 548125400		<b>Telephone Number</b> 715-637-2273	<b>Date - Regulation Visit</b> 9/25/2025
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>
1	251.04(6)(a)6m. <b>Child Record - Immunization History</b>  Description: Immunization records were not observed in the files for Child #1 and Child #3.	The immunization history for both of these children are complete. As reminders of these updates began 2 months prior. I have developed a form that we will put into use with due date, signature and consequences if the requirements are not met.	10/1/2025
2	251.04(6)(a)8.b. <b>Child Record - Physical Exam - Over 2, Under 5</b>  Description: Child #6 did not have documentation of a follow-up health examination at least every 2 years as required by rule. The last dated exam on file for Child #6 is 5/30/23.	This follow-up health report was scheduled and complete on 9/25/25, however was not complete in the timely manner as we are required. As the reminders of updates began 2 months prior to the expected date for family, I have now attached a form. This will accompany the health form and the immunization form when requesting updates from parents. Parents will sign and date this form with the understanding, if it is not complete they will no longer have care.	10/1/2025

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<p>3 251.05(2)(a)7. <b>Staff Record - Continuing Education</b></p> <p>Description: Contrary to rule, Staff A and Staff D did not have documentation of enough hours to meet the yearly requirement of continuing education hours needed in 2024.</p> <p>Repeat violation: Previously cited on 9/27/2023</p>	<p>All Staff will seek out &amp; sign up for free trainings available with the Registry. They will track their own continuing education sheets in their file. AT monthly staff meetings each will review trainings complete &amp; upcoming. This will ensure &amp; be accountable for their own training hours. KKL will initial &amp; date review.</p>	10/1/2025		
<p>4 251.06(11)(bm)3. <b>Outdoor Play Equipment - Construction, Condition</b></p> <p>Description: Several pieces of play equipment on the toddler playground were not in good operating condition at the time of the licensing visit. The caterpillar tunnel has cracked on the top leaving sharp plastic edges exposed, an infant swing is missing safety straps, the ropes on the large swing are frayed and deteriorating, and the handles are missing from the riding horses.</p> <p>Repeat violation: Previously cited on 9/18/2024</p>	<p>Handles/Dowels have been placed in the bouncy horses. The section of the caterpillar tunnel has been removed &amp; disposed of. one of the single swings was removed. The large double swing has been removed.</p> <p>"Condition of play equipment" has been added to our Friday play-yard cleanup list (Discussed at Staff meeting 10/9)</p>	10/1/2025		
<p>5 251.06(2)(b) <b>Electrical Or Hot Surface Protection</b></p> <p>Description: Rule states that electric outlets shall be protected by screens or guards so that children cannot touch them. It was observed in the infant room that an electrical outlet was not protected by a guard.</p>	<p>Checking for outlet guards is on our closing time checklist - This has now been added to our naptime checklist as well. (Discussed at Staff meeting 10/9)</p>	10/1/2025		

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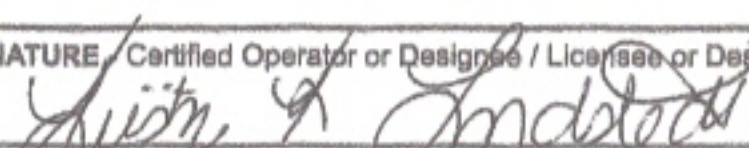
Date - Regulation Visit

9/25/2025

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6	<p>251.06(9)(d)1.c. Food Storage - Cold Storage Thermometers</p> <p>Description: Rule states that each cold storage facility shall be equipped with a clearly visible accurate thermometer. The kitchen freezer unit was not equipped with a visible thermometer, nor was the infant room mini-fridge/freezer unit equipped with thermometers.</p>	<p>Thermometers for Fridge/Freezer (infant) &amp; Kitchen Freezer have been relocated &amp; turned to face the Door when open to improve visibility everytime it is opened.</p>	10/1/2025	
7	<p>251.06(9)(d)2.a. Food Storage - Dry Food</p> <p>Description: It was observed during the licensing visit that there were open boxes and bags of pasta, tortilla chips, animal crackers, cereal, and various other dry pantry items that were not stored in zip-type closures or metal, glass or food-grade plastic containers with tight-fitting covers as required by rule. These items were also not labeled as required by rule.</p>	<p>(MK/TO will maintain a daily temp log place on front of each refrigerator) - initial + cbc + temp</p> <p>All open items were place in tight fit food containers &amp; labels + Date</p> <p>A Training &amp; Review of food storage safety was complete with all staff on 10/9/25 at staff meeting.</p> <p>Each week when groceries are delivered. The staff putting them away will ensure for proper labels &amp; proper seals.</p>	10/1/2025	
8	<p>251.06(9)(f)3. Food - Leftover Prepared Food</p> <p>Description: Food that was prepared but not served was found in the refrigerator without a date indicating when it was prepared.</p>	<p>A training &amp; review for storage of leftover prepared foods w/date of preparation was included in training 10/9/25</p> <p>This item will be on a checklist included on the Fridge Temp log.</p>	10/9/25	

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9 251.07(6)(dm)4. <b>Medical Log - Reviewing Injury Records</b>  Description: An inspection of the medical log book in the Preschool Room revealed the log hasn't been reviewed every 6 months as required by rule.	A reminder note w/ the upcoming review date will be placed on the cupboard to make this more visual.	10/1/2025		
10 251.07(6)(f)1.a. <b>Medication Administration - Parent Authorization</b>  Description: Contrary to rule, a child's over-the-counter medication was located on the premises and did not have medication authorization onsite that indicates the child's name and birthdate, name of medication, administration instructions, medication intervals and length of the authorization dated and signed by the parent on file.	As a child ends his/her enrollment at our center, the file will be reviewed + the exit Form be complete + All unused medication will be sent home.	10/1/2025		
11 251.07(6)(f)6. <b>Current Authorizations For Medications On Premises</b>  Description: An EpiPen was located on the premises of the center that expired in August of 2024, and did not have a current medication authorization from the parent.	Parent was contacted + has advised us to dispose of it, as it was expired. The Trainer Pen will be kept in the office where training material belongs.	10/1/2025		

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12	251.09(3)(a)2. <b>Infant &amp; Toddler - Food &amp; Formula Brought From Home</b>  Description: Per rule, child care workers shall ensure that food and formula (including breast milk) are labeled with the child's name and dated. A bottle of breast milk in the infant room refrigerator was not labeled with the child's name or dated as observed by the licensing representative.	All Bottles + Breastmilk will be Labeled + Dated With BRIGHT/BOLD Colored stickers/Labels for easier Visual Attention. As we have no infants on breastmilk - Any older frozen breastmilk belonging to staff was disposed of.	10/1/2025

<b>NAME - Agency Worker</b> Amelia Gruber, April Callihan	<b>Date Issued</b> 10/1/2025
<b>SIGNATURE</b> Certified Operator or Designee / Licensee or Designee 	<b>Date Signed</b> 10/6/2025