

SEP 14 '23

Date Correction Plan Due 8/22/2023	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Shannon's Daycare		Provider Number / Facility ID Number 5000581015 / 001 - 2003375		
Address - Facility (Street, City, State, Zip Code) 155131 South Rd Mosinee WI 544557577		Telephone Number 715-571-4409	Date - Regulation Visit 6/21/2023	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(6)(b) Current, Accurate Daily Attendance Record Description: Only six of the eight children in care were signed in at the time of the visit. Repeat violation: Previously cited on 12/6/2022, 6/22/2022	Move Sign in Sheet to sign as kids walk in	8-14-23	
2	250.055(2)(b) Maximum Number Of Children In Care Of The Provider Description: Two children under two years and six children over the age of two years were in care of the Staff A. Repeat violation: Previously cited on 2/6/2023, 6/22/2022	Hire a fulltime second Provider	8-14-23	

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3	250.06(3)(b) Emergency Plans - Practice Description: Documentation of the practiced fire and tornado drills could not be located.	Print out and keep doing every month	8-14-23
4	250.07(2)(b)2.c. Time-Outs - Time Description: Staff A placed Child 1 on time-out in the kitchen. She set a timer for five minutes on the microwave because she thought the child was five years old. She then remembered the child was four and changed the timer to four minutes.	Take chairs out and no more Timeouts	8-14-23
5	250.07(2)(b)2.d Time-Outs - Not Isolated Description: Child 1 was removed from the group and placed on time-out in the kitchen on a "time-out" chair.	Talk to the kids + not sit them down or make feel isolated	8-14-23

NAME - Agency Worker
Dezarae Wierzba, Heather Struck

Date Issued
8/8/2023

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Shannon/emma

Date Signed

8-10-2023