Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
8/31/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Tiny Tots Learning Center Inc	5000580565 / 001 - 1010040

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
3700 N 27Th St Milwaukee WI 532162606	414-527-3336	8/12/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)6m. **Child Record - Immunization History** Description: There was no immunization record available for review for child #5. Repeat violation: Previously cited on 4/8/2025	The missing immunization record for child #5 has been requested from parent. A written reminder and required immunization form were provided. A tracking log has been created to ensure all immunization records are collected before enrollment/tracked every 90 days	8/18/2026	
2	251.04(6)(a)8.a. **Child Record - Physical Exam - Under 2** Description: There was no updated health report available for review for child #1.	The parent of child #1 has been notified and provided with the Under-2 Health Report form to obtain an updated physical exam. A follow-up system has been added to verify that all children under age 2 have current health reports within the required timeframe.	8/18/2026	

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3	251.05(3)(c) **Cardiopulmonary Resuscitation Training** Description: The CPR certification for Staff B expired on April 30, 2026. An updated certificate was not available for review.	Staff B has been scheduled for CPR recertification and will submit the updated certificate upon completion. A renewal calendar has been created to track all staff CPR expiration dates and send reminders 60 days before expiration.	09/20/2026	
4	251.06(10)(f) **Bathroom Supplies** Description: There were no paper towels available in the school age area bathroom.	Paper towels were restocked immediately. A daily bathroom-supply checklist has been added to opening and closing procedures to ensure all required supplies remain available.	Completed	
5	251.06(4)(d) **Exits & Passageways - Unobstructed, Minimum Width** Description: The secondary exit passage out of the basement level was blocked by boxes.	All boxes were removed from the basement exit passageway. Storage procedures have been updated to prohibit placing any items in exit routes.	09/01/2026	
6	251.06(9)(d)1.c. **Food Storage - Cold Storage Thermometers** Description: The freezer did not have a thermometer to ensure proper temperatures are being maintained. This was corrected at the time of the visit.			

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Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
7 251.06(9)(d)2.a. **Food Storage - Dry Food** Description: An open container of cereal was not stored in a sealed food grade container or storage bag. This was corrected at the time of the visit.			
8 251.08(4)(b) **Driver Orientation - Requirement** Description: Driver training was last completed on March 12, 2025. Documentation of completed driver training for 2026 was not available for review.	Driver training for 2026 is being completed and documentation will be placed in the staff file. A transportation compliance binder has been created to track annual driver-training deadlines.	09/01/2026	
9 251.08(4)(c)1. **Driver Record - Obtain & Review** Description: The driving record on file for Staff A is dated March 4, 2025. There was no updated driving record available for review.	An updated driving record for Staff A has	08/24/2026	
10 251.09(1)(c) **Infant & Toddler - Documenting Changes In Development** Description: The Under 2 Intake form for child #1 was last updated on March 12, 2026.	The Under-2 Intake form for child #1 will be updated with current developmental information. A monthly review schedule has been implemented to ensure all Under-2 forms remain current.	09/01/2026	

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11	251.09(1)(L) **Infant & Toddler - Soft Materials In Cribs** Description: The crib used by the infant in care had a loose blanket placed inside which was used to swaddle the child during their naps. A stuffed animal was also clipped to the crib and hanging on the inside of the crib. This was corrected during the visit.			

NAME - Agency Worker
Deborah Kersting

Date Issued
8/17/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
8/19/2026