

Date Correction Plan Due 4/29/2026	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 715-361-7700
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b>		<b>Provider Number / Facility ID Number</b>	
Stoddard Head Start Center		8000577928 / 007 - 1014653	
<b>Address - Facility (Street, City, State, Zip Code)</b>		<b>Telephone Number</b>	<b>Date - Regulation Visit</b>
6615 County Road J Schofield WI 544764746		715-573-3698	4/14/2026
<b>Rule/Statute Number</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1 251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5  Description: Child 7 did not have an updated health report on file.  Repeat violation: Previously cited on 5/10/2024	Upon receiving child physical forms, they will go directly to the family advocate to be scanned and uploaded electronically into our data system. This will make them available for viewing even before event is created in our system. Then the Health Spec will add an event and input data.	4-15-26	

**NAME - Agency Worker**  
Bonnie Davis

Date Issued  
4/15/2026

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

Date Signed

*Andrea Velasquez*

4-21-26