

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Elkhart Lake - Glenbeulah School		0000575600 / 001 - 2100659		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
251 E Maple St Elkhart Lake WI 530201975		920-876-2856	6/17/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)2. Staff Record - Completed Background Check Description: Staff worker C and E on the staff recorded checklist do not have a completed child care background check prior to working with children in care.	Staff C - had a background check prior of start not in her binder. No longer a volunteer. Staff E - Enclosed paperwork	6/26/24	
2	251.05(3)(b) Abusive Head Trauma Prevention Training Description: Staff workers A and E on the staff record checklist do not have documentation of completing Abusive Head Trauma training prior to working with children under 5 years of age.	Staff A - she was not able to get into a class. Was going to take a class this fall, is now retreating 6/28/24. Staff E - Enclosed paperwork.	6/26/24	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff worker A does not have documentation of completing infant/child CPR/AED training within 3 months of hire.	Staff A was going to take a class with the local fire dept. no class was able to get in to. She will be retiring 6/24/24	6/26/24	
4	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff A, E, and F do not have documentation of completing Child Abuse and Neglect training.	Staff A - No class available in Spring. will retire 6/24/24. Staff E. Paperwork Enclosed. Staff F. No longer works in our room.	6/26/24	
5	251.07(6)(dm)3.c. Medical Log - Medication Administration Description: Medication administered to children is not entered in medical log book as required.	The paperwork was on the box of medication. all logged in.	6/26/24	

NAME - Agency Worker
Linda Juckem

Date Issued
6/24/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Doreen L. Schwallie

Date Signed

6/26/24