

Date Correction Plan Due 6/22/2022	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Jo's Early Learning Academy		Provider Number / Facility ID Number 3000575073 / 005 - 2001802		
Address - Facility (Street, City, State, Zip Code) 4801 W North Ave Milwaukee WI 532081117		Telephone Number 414-873-8940	Date - Regulation Visit 5/31/2022	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child #4 did not have documentation of a completed health report on file. Repeat violation: Previously cited on 9/22/2021	<i>A complete audit of staff and child files is underway. We are identifying and collecting all missing documentation</i>	<i>8/30/22</i>	
2	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff B did not have current documentation of CPR on file.	<i>A complete audit of staff and child files has taken place. We have identified and trained all current staff in CPR.</i>	<i>7/1/22</i>	

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3	251.05(4)(c)1. Continuing Education Requirement - Full Time Staff Description: Staff A did not have 25 hours of continuing education for 2021 in staff file.	A system of continuing education documentation is being created and Registry Training Logs are being updated	8/30/22	
4	251.06(9)(c)1. Safe Food Description: The baby cereal in the green room was not dated to ensure that it does not expire.	Review of safe food practices is planned for July 5, 2022	7/6/22	
5	251.06(9)(d)1.c. Food Storage - Cold Storage Thermometers Description: The thermometer in the purple and green room was reading at 44 degrees.	All refrigerators have been removed from classrooms	7/1/22	
6	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: The intake form in the purple room was not updated every three months.	An audit of child file is underway and updates are being made	7/1/22	

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7	251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection Description: The changing pad in the green room had rips/tears and was not an easily cleanable surface.	The diaper changing pad has been replaced.	7/1/22

NAME - Certification Worker / Licensing Specialist
Joel Marquez, Laura Taylor

Date Issued
6/8/2022

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed