

Date Correction Plan Due
3/7/2024

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Jo's Early Learning Academy	Provider Number / Facility ID Number 3000575073 / 002 - 1006187
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Address - Facility (Street, City, State, Zip Code) 3027 W Greenfield Ave Milwaukee WI 532151952	Telephone Number 414-384-7825	Date - Regulation Visit 2/13/2024
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.04(6)(a)8.a. Child Record - Physical Exam - Under 2</p> <p>Description: Child #2 did not have an updated health report on file. The health report must be completed every six months for a child under two.</p> <p>Repeat violation: Previously cited on 4/11/2023</p>	<p>Request families to schedule their physical appointment at 2 weeks before their birthday.</p>		
2	<p>251.05(3)(cm) Child Abuse & Neglect - Biennial Training</p> <p>Description: Staff A, C, and staff E did not have documentation of current Child Abuse and Neglect training in staff file.</p>	<p>The expired mandated reporter Certificates will be renewed by 2/27/24 and that the training will be completed every year during our PD week.</p>		

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
3	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: The intake under two forms in the Columbia room were not updated every three months for 1 child.	Create a calendar to ensure that all intakes are up to date. Allow time for teacher to complete the documentation.	
			Verification Date

NAME - Agency Worker
Joel Marquez, Laura Taylor

Date Issued
2/22/2024

Date Signed

2-26-2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

