

Date Correction Plan Due 10/20/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center St Norbert College Children's Ctr		Provider Number / Facility ID Number 9000573229 / 001 - 420316		
Address - Facility (Street, City, State, Zip Code) 100 Grant St De Pere WI 541152002		Telephone Number 920-403-3013	Date - Regulation Visit 9/9/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(4)(a)2.e. Parent Notification - Inappropriate Child Guidance Description: On August 13, 2025, the center failed to notify the parents of a 4-year-old child who was subject to child guidance that is prohibited under DCF 251.07(2)(e) and (f).	<i>It was made known to all staff that this type of thing was not to happen for any reason.</i>	<i>From the date of the incident 8/13/25</i>	
2	251.07(2)(e)5. Prohibited Actions - Cruel, Aversive, Frightening, Humiliating Actions Description: On August 13, 2025, a 4-year-old child was not allowed to get off their cot to use the restroom after asking at least 4 times during nap time, resulting in the child having an accident.	<i>This behavior will not be allowed by staff for any reason.</i>	<i>From the date of the incident 8/13/25.</i>	

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3	251.07(4)(b) Naps Or Rest Periods - Awake Children Description: From at least March of 2025 to August 2025, the center failed to permit children who were not sleeping after 30 minutes to get off of their cots.	All children are allowed to get up from rest. Several families have asked in writing that their child be allowed to rest the entire period even if not asleep.	8/13/25	

NAME - Agency Worker
Gina Linssen

Date Issued
10/6/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Bonnie J. [Signature]

Date Signed

10-10-25