

Date Correction Plan Due 9/25/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center St Norbert College Children's Ctr		Provider Number / Facility ID Number 9000573229 / 001 - 420316		
Address - Facility (Street, City, State, Zip Code) 100 Grant St De Pere WI 541152002		Telephone Number 920-403-3013	Date - Regulation Visit 9/3/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff member B on the staff record checklist failed to have a health report on file.	<i>staff member B will have a physical before returning to work for summer 2026.</i>		
2	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff member A on the staff record checklist failed to take a current CPR training. Repeat violation: Previously cited on 1/9/2025	<i>Attached training for staff member A. is attached. This student is student teaching so currently not working at the center</i>		

NAME - Agency Worker
Gina Linsen

Date Issued
9/11/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Bonnie Bueck

Date Signed

9/21/25