

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

TO FILE A COMPLAINT CALL  
608-422-6765

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Provider Number / Facility ID Number

Kiddie Kampus Preschool And Daycare 9000570519 / 001 - 1003564

Address - Facility (Street, City, State, Zip Code) Telephone Number  
828 W Main St Watertown WI 53094 920-261-0322

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b></p> <p>Description: Staff A did not have a report on a physical examination indicating they are free from illnesses detrimental to children, with in 30 days after being hired. Staff A was hired in July of 2024.</p>	<p>Staff member has appt. on 5/27/25 and will get the paper signed.</p>	<p>5/27/25</p>	
<p>2 251.05(2)(a)4.a. <b>Staff Record - Registry Certificate</b></p> <p>Description: Staff A does not have a certificate from the Wisconsin Registry documenting they have met the qualifications for the position and staff A has been working as a teacher since July 2024.</p>	<p>The Registry has the required documents and they are in process of being verified.</p>	<p>5/31/25</p>	

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Date - Regulation Visit  
5/5/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>3</p> <p>251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b></p> <p>Description: Training on child abuse and neglect reporting was not completed within one week of being hired when Staff A's start date was July 5, 2024, and they completed the training on May 5, 2025, per the department's request.</p> <p>Repeat violation: Previously cited on 7/24/2023</p>	<p>Talked with employee about sending in required documents promptly and I will do a better job of reminding when items are due.</p>	5/5/25	
<p>4</p> <p>251.09(1)(k) <b>Infant &amp; Toddler - Bedding</b></p> <p>Description: Blankets were not kept away from a child's mouth and nose when three toddlers were sleeping, and their blankets were fully covering their heads.</p>	<p>Teachers were reminded that even if a child chooses to cover their head, the teacher needs to pull the blanket back down.</p>	5/5/25	

NAME - Agency Worker  
Kimberly Liebhart

Date Issued  
5/8/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

*Melissa Chapman*

5/20/25