Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
8/11/2026		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
The Y At Holy Trinity Newburg		9000559219 / 013 - 2001785
Address - Facility (Street, City, State, Zip Code) 309 Salisbury St Newburg WI 53090	**Telephone Number** 262-685-5008	**Date - Regulation Visit** 7/21/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(11)(b)6. **Cca Treated Lumber** Description: In the playground, there was a wood picnic table that had not been sealed in the past two years.	Picnic tables will either be thrown away or sealed	9/18/26	
2	251.06(11)(b)7. **Outdoor Play Space - Enclosure** Description: The fence in the older children's playground was 4 inches short of the required 4- foot height. Repeat violation: Previously cited on 11/11/2025	Facility will come dig woodchips from the fence line.	10/15/26	

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3	251.06(2)(gm) **Premises - Well Drained, Clean, In Good Repair** Description: based on observation, some of the strollers' cushions were stained.	was cleaned and made note to keep it clean adding to our cleaning list.	7/21/26	
4	251.07(4)(e) **Naps Or Rest Periods - Bedding Maintenance, Storage, Cleanliness** Description: In the Turtle Room, there was a stack of cots were some children's bedding was in contact with other children's bedding.	Bedding was removed as children don't sleep on the Cots in that Room.	7/21/26	
5	251.07(6)(dm)4. **Medical Log - Reviewing Injury Records** Description: The Medical Log Book in the two- year old's' room had not been reviewed in the past 6 months.	Log book was reviewed and a reminder was added to Calendar	7/21/26	
6	251.09(1)(k) **Infant & Toddler - Bedding** Description: There were two pack and plays in the infants room that eve not tight fitting around the mattresses.	Different sheets were purchased to fit tighter in Pack N Play	7/28/26	

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NAME - Agency Worker
Gloribel Tegen

Date Issued
7/28/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Melissa Kesenroth

Date Signed
8-6-26