

Date Correction Plan Due 11/27/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center The Y At Holy Trinity Newburg		Provider Number / Facility ID Number 9000559219 / 013 - 2001785		
Address - Facility (Street, City, State, Zip Code) 309 Salisbury St Newburg WI 53090		Telephone Number 262-685-5008	Date - Regulation Visit 11/11/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(h)8. Policy Submitted & Implemented - Child Guidance Description: Based upon observation, on 11/11/2025, the licensing specialist heard, from down the hall, a child care worker in the infant toddler room was yell at a child as a means to scare them to stop biting.	Staff were talked to about tones and using positive Child Guidance techniques to redirect a child.	11/12/25	
2	251.055(1)(a) Supervision Of Children Description: During a licensing visit on November 11, 2025, the licensing specialist witnessed a child care worker leave a group of three-year-old children alone right outside of the center, for a short period of time, when the worker went back into the building to retrieve a child who went into another classroom. Repeat violation: Previously cited on 6/11/2025	Turtle Room will use a walking Rope when transitioning outside a classroom. All staff will be taking "The Act of Supervision" From Youngstar	12/22/25	

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NAME - Agency Worker
Amanda Holz

Date Issued
11/13/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Melissa Kesemantz

Date Signed

12-2-25