

Date Correction Plan Due 9/19/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kettle Moraine Ymca Child Care Ctr		Provider Number / Facility ID Number 9000559219 / 005 - 220235		
Address - Facility (Street, City, State, Zip Code) 1111 W Washington St West Bend WI 530952433		Telephone Number 262-247-1042	Date - Regulation Visit 8/15/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(11)(b)7. Outdoor Play Space - Enclosure Description: Based upon measurement, the south portion of the outdoor playspace enclosure did not meet the requirement of 4 feet in height, measuring 3 feet 8 inches.	Woodchips will be pulled from the fence line to ensure the fence is 4 ft. high. We will monitor to ensure it remains at the required height.	10-17-25	
2	251.06(2)(b) Electrical Or Hot Surface Protection Description: Based upon observation, two outlets in the mini explorer classroom were without electrical plugs. This was corrected during the visit. Based upon observation, an outlet in the bathroom was without an electrical plug. This was corrected during the visit.	Outlets will be checked weekly to ensure covers are in place	9-24-25	

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1111 W Washington St West Bend WI 530952433		262-247-1042	8/15/2025	
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3	251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair Description: Based upon observation, the partition in the otter room was not in good repair in areas accessible to children.	Areas within children's reach will be fixed to be in good repair.	10-17-25	
4	251.06(2)(i) Deteriorating Paint Description: Based upon observation, the light blue wall on the north end of the mini explorer classroom had paint that was deteriorated in areas accessible to children.	Area will be repainted	10-17-25	
5	251.07(3)(f) Trampolines & Inflatable Bounce Surfaces Description: Based upon observation, a trampoline was on premise in the mini explorer classroom.	Trampoline will be removed and an exception will be written if a student with an IEP requires use of a trampoline	9-24-25	
6	251.07(4)(e) Naps Or Rest Periods - Bedding Maintenance, Storage, Cleanliness Description: Based upon observation, child's bedding was not stored in a sanitary manner when stored on the floor touching a broom.	Bedding will be stored on cots or in reusable bags to ensure they are kept in a clean manner.	9-24-25	

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NAME - Agency Worker
Amanda Holz

Date Issued
9/5/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Melissa Kasevortz

Date Signed
9-17-25