

<b>Date Correction Plan Due</b> 6/27/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> The Y At Holy Trinity Newburg		<b>Provider Number / Facility ID Number</b> 9000559219 / 013 - 2001785		
<b>Address - Facility (Street, City, State, Zip Code)</b> 309 Salisbury St Newburg WI 53090		<b>Telephone Number</b> 262-685-5008	<b>Date - Regulation Visit</b> 5/1/2025	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	<b>251.055(2)(b)</b> <b>Staff-To-Child Ratios - Minimum</b>  Description: Based on observation a staff member counted in staff to child ratio left the toddler room to feed a child in the infant room, leaving the room with 6 children under the age 2; one child age 2 and one childcare worker, ratio weight of 1.667.  Based on observation a staff member counted in staff to child ratio left the room to obtain an item from a child's cubby, leaving the room with 7 children under the age of and one staff with a ratio weight of 1.91.	We went over staff to child ratios and expectations for ensuring there is proper supervision of the children in the classroom.	5/5/2025	

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2	251.07(2)(e)3. <b>Prohibited Actions - Physical Restraint, Restriction, Enclosure</b>  Description: Based upon observation, 7 children ages 18 months to 2 years were restrained in chairs for 15 minutes after meal while transitioning to nap time.	We went over licensing rules regarding expectations of removing the children from the chairs as soon as they have completed their meals so the children are not restrained in the chairs.	5/5/25	
3	251.07(3)(a)2. <b>Indoor Equipment - Construction, Condition</b>  Description: Based upon observation the red plastic chair in the infant/toddler room was cracked with areas accessible to children.	The chair was thrown away immediately.	5/5/25	
4	251.07(3)(a)5. <b>Indoor Equipment - Intended Use</b>  Description: Based upon observation, chairs in the toddler room were altered from original manufacturing to restrain children enrolled during meal time and transitional periods.	The chairs were returned to its original manufactured state.	5/2/2025	
5	251.07(5)(b)1. <b>Mealtime - Staff With Children</b>  Description: Based upon observation, the staff in the toddler room were not observed to be seated with the children during meal time.	The staff were re-trained on the expectation to sit with the children at meal time.	5/5/2025	

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**NAME** - Agency Worker  
Amanda Holz

Date Issued  
6/13/2025

**SIGNATURE** - Certified Operator or Designee / Licensee or Designee

*Melissa Resencourt*

Date Signed  
6/19/25