

Date Correction Plan Due 7/11/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

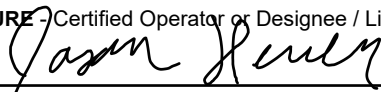
Name - Certified Operator / Licensed Center Ymca Day Camp At Silverbrook School		Provider Number / Facility ID Number 9000559219 / 021 - 2002867		
Address - Facility (Street, City, State, Zip Code) 120 N Silverbrook Dr West Bend WI 530953166		Telephone Number 262-247-1056	Date - Regulation Visit 6/24/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	252.09(4)(b) Driver Orientation - Requirement Description: Based upon review on June 24, 2025, Staff Member E of the Staff Record Checklist did not have documentation of completing the annual driver orientation on file.	Staff Member E will have driver orientation documentation added to their staff file	7/15/2025	
2	252.09(4)(c)1. Driver Record - Obtain & Review Description: Based upon review on June 24, 2025, Staff Member E of the Staff Record Checklist did not have a current driving record on file.	Staff member E will have their Driving Record added to their file	7/15/2025	

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3	252.42(1)(a)6. Staff File - High School Diploma Or Equivalent Description: Based upon review on June 24, 2025, Staff Member A of the Staff Record Checklist did not have documentation of completing high school or it's equivalent.	Staff Member A will have their high school diploma or its equivalent added to their staff file	7/15/2025	
4	252.42(3)(e) Cardiopulmonary Resuscitation Training Description: Based upon review on June 24, 2025, Staff Member E of the Staff Record Checklist had an expired CRP certificate on file.	Staff member E will have their CPR certification added to their staff file	7/15/2025	

NAME - Agency Worker
Jamie Brandt

Date Issued
6/27/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
7/11/2025