

<b>Date Correction Plan Due</b> 6/13/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

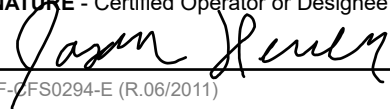
<b>Name - Certified Operator / Licensed Center</b> Kettle Moraine Ymca Holy Angels		<b>Provider Number / Facility ID Number</b> 9000559219 / 011 - 1015456		
<b>Address - Facility (Street, City, State, Zip Code)</b> 230 N 8Th Ave West Bend WI 53095		<b>Telephone Number</b> 262-343-2175	<b>Date - Regulation Visit</b> 5/7/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(2)(L)2. <b>Items Posted - Visible To Parents</b>  Description: Based upon observation on May 7, 2025, the license and monitoring results were not posted or visible to parents.	The Licensing Board will be displayed openly during program hours and maintained with current licensing information.	06/06/2025	
2	251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b>  Description: Based upon review on May 7, 2025, Staff Member B of the Staff Record Checklist did not have documentation of a physical examination on file within 30 days of being hired.	All scheduled staff will have completed physical examinations on file.	06/06/2025	

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3	251.07(5)(a)5.a. <b>Menus - Post</b>  Description: Based upon review on May 7, 2025, there was no snack menu posted in a place accessible to parents.	Snack Menus will be updated weekly and displayed as part of the licensing board.	06/06/2025	
4	251.07(6)(dm)4. <b>Medical Log - Reviewing Injury Records</b>  Description: Based upon review on May 7, 2025, the medical log book was not reviewed every 6 months.	Medical Log will be reviewed and notated as being reviewed in the med log every 6 months.	06/06/2025	

**NAME** - Agency Worker  
Jamie Brandt

Date Issued  
5/30/2025

**SIGNATURE** - Certified Operator or Designee / Licensee or Designee



Date Signed  
6/2/2025