

Date Correction Plan Due
5/14/2024

**NONCOMPLIANCE STATEMENT AND CORRECTION
PLAN**

TO FILE A COMPLAINT CALL
920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Kettle Moraine Ymca Child Care Ctr		9000559219 / 005 - 220235		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
1111 W Washington St West Bend WI 53095		262-247-1032	4/22/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Based upon review on April 22, 2024, Staff Member C of the Staff Record Checklist did not have documentation of a physical exam on file within 30 days of hire.	Upon hire an appointment will be scheduled to ensure all new staff complete their physical within 30 days of hire.	6-15-24	
2	251.06(4)(f) Electrical Outlet Limit Description: Based upon observation on April 22, 2024, a power strip was being used, allowing more than two electrical appliances to be plugged into one wall outlet.	Power strip was removed and communication was provided to staff so power strips are not used moving forward.	5-15-24	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.07(6)(i)1. Washing Child's Hands & Face Description: Based upon observation on April 22, 2024, children using the bathroom were not washing their hands afterwards.	Staff were reminded / re-trained on ensuring children are washing hands when they are done in the bathroom.	5-10-24	

Reminders will be given to kids when they leave the bathroom without washing their hands.

NAME - Agency Worker
Jamie Brandt

Date Issued
4/30/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Missa Kesenovoy

Date Signed
5-12-24