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| Date Correction Plan Due 11/3/2025 | NONCOMPLIANCE STATEMENT AND CORRECTION PLAN |
| TO FILE A COMPLAINT CALL 608-422-6765 | |

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

| Name - Certified Operator / Licensed Center Sunny Ridge Kids | | Provider Number / Facility ID Number 9000557919 / 001 - 120007 | | | | | |
|---|--|--|---|--------------------------|-------------------|---------|--|
| Address - Facility (Street, City, State, Zip Code) 3245 E Washington Ave Madison WI 53704 | | Telephone Number 608-244-6098 | Date - Regulation Visit 10/8/2025 | | | | |
| Rule/Statute Number 1 | Noncompliance Statement 251.04(6)(b) Current, Accurate Daily Attendance Record Description: The toddler classroom did not have accurate attendance as a child's arrival was not recorded. | Correction Plan The situation was immediately addressed by a Center Director and the teacher was reminded to sign in children as they arrive. She acknowledged that she would do so. | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">Expected Completion Date</th> <th style="width: 50%;">Verification Date</th> </tr> <tr> <td style="text-align: center; vertical-align: middle;">10/8/25</td> <td></td> </tr> </table> | Expected Completion Date | Verification Date | 10/8/25 | |
| Expected Completion Date | Verification Date | | | | | | |
| 10/8/25 | | | | | | | |

NAME - Agency Worker
Jenny Capener

Date Issued
10/20/2025

SIGNATURE - Certified Operator/Designee / Licensee or Designee

Abbie Peterson

Date Signed

11/03/25