

Date Correction Plan Due 9/5/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Sunny Ridge Kids		Provider Number / Facility ID Number 9000557919 / 001 - 120007		
Address - Facility (Street, City, State, Zip Code) 3245 E Washington Ave Madison WI 53704		Telephone Number 608-244-6098	Date - Regulation Visit 7/25/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(a) Supervision Of Children Description: Each child was not supervised by a childcare worker who was within sight and sound of the children when, on July 15, 2024, a 3-year-old child was left on the playground and unsupervised for approximately three minutes after the class went inside and before a teacher noticed they were missing. This incident was self-reported by the center. Repeat violation: Previously cited on 9/6/2023	<ul style="list-style-type: none"> - We met with the teacher and addressed the issue - we implemented a plan for all teachers to make a sweep of the playground before doing face-to-name - mandatory face-to-name increased. - will address + do more training at next staff mtg. 	7/15/24 7/16/24 7/16/24 8/26/24 + 9/23/24	

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2	<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: The center failed to implement a procedure to ensure that the number, names and whereabouts of children in care are known to assigned childcare workers at all times when, on July 15, 2024, a three-year-old was left on the playground without the knowledge of the teacher.</p> <p>This incident was self-reported by the center.</p> <p>Repeat violation: Previously cited on 9/6/2023</p>	<p>- We have implemented the plan for the teacher to sweep the playground before doing face-to-name.</p> <p>- We had a staff meeting on 8/26/24 + trained on it and we will also be addressing it in our Sept staff meeting.</p>	<p>7/16/24</p> <p>9/23/24</p>

NAME - Agency Worker
Jenny Capener

Date Issued
8/22/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Debbie Peterson

9/5/24