

Date Correction Plan Due 2/5/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
St Paul's Little Lambs Cc Presch		9000555939 / 001 - 520250	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
721 S State St Fall Creek WI 54742		715-877-3501	10/23/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.05(2)(a)2. Staff Record - Completed Background Check Description: On 10/23/24, the director self-reported not following the correct process to obtain a child care background check for Staff A, that was completed in compliance with the timelines and requirements specified in s. 48.686, Stats., and ch DCF 13 and documented the person is eligible to work in a child care program prior to allowing Staff A to work at the child care. The director had instead run a caregiver background check using previous processes.	Background checks will be done on all staff prior to them working with the children.	10/23/2024

NAME - Agency Worker
April Callihan

Date Issued
1/22/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed