

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

Date Correction Plan Due
5/13/2024

TO FILE A COMPLAINT CALL
715-930-1148

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Trinity Early Childhood Academy

Provider Number / Facility ID Number

8000568328 / 002 - 1005050

Address - Facility (Street, City, State, Zip Code)
614 Badlands Rd Hudson WI 54016

Telephone Number
715-381-1414

Date - Regulation Visit
4/25/2024

	Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2	Description: Each child under 2 years of age shall have an initial health examination not more than 6 months prior to nor later than 3 months after being admitted to the center, and a follow-up examination at least once every 6 months thereafter. Child #2 does not have documentation of a follow-up exam within the past 6 months.	Provider will comply with licensing rules and make sure parents return updated exams at 6 month due date.	This will be completed by Mon 4-29-24	
2	251.09(1)(c) Infant & Toddler - Documenting Changes in Development	Description: An Intake for Children Under 2 form for Child #2 was missing documentation of having been updated every three months to reflect changes in the child's development and routines based on discussion with the parent.	Provider will comply with licensing rules and make sure parents update intake every 3 months. Teachers will implement form on front of intake binder for when they are due.	This will be completed by Mon 4-29-24	

