DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
7/30/2026		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
St Mary's Hosp Early Childhood Ctr		8000560148 / 001 - 420049
Address - Facility (Street, City, State, Zip Code) 1725 Dousman St Green Bay WI 54303	**Telephone Number** 920-498-4399	**Date - Regulation Visit** 6/25/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.07(6)(f)6. **Current Authorizations For Medications On Premises** Description: A medication (eye drops) without a current authorization/currently being administered failed to be sent home on May 11, 2026. Repeat violation: Previously cited on 12/15/2025	The old medication was sent home and teachers were re-educated on medication Policies. A staff member will now be going through med buckets monthly to make sure medications go home.	6/25/26	
2	251.09(1)(m) **Infant & Toddler - Audio Monitoring** Description: The audio monitoring device in the Green Room was not plugged in, and not in the nap room with a sleeping child.	The audio monitoring device is now plugged in and teachers were re-educated on the importance of audio monitoring.	6/25/26	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date

NAME - Agency Worker
Erin Taylor

Date Issued
7/16/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Christine Schmelz

Date Signed
7.20.26