

Date Correction Plan Due 1/27/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Little Dreams Tribal Daycare		Provider Number / Facility ID Number 7000562007 / 003 - 2004161		
Address - Facility (Street, City, State, Zip Code) 418 Little Pines Rd Lac Du Flambeau WI 545389124		Telephone Number 715-588-4223	Date - Regulation Visit 1/8/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child 1 does not have documentation of a completed health exam. Child 2 does not have documentation of a current health exam. Repeat violation: Previously cited on 8/28/2024	<i>Gave parents paperwork to complete</i>	ASAE 2/14/25	
2	251.04(6)(b) Current, Accurate Daily Attendance Record Description: The classroom sign in sheets did not include each child's date of birth. One child was not signed in as present in the infant room and review of prior weeks sheets for both classrooms indicated multiple times children were not signed out of care.	<i>Reminded staff to sign in/out the kids</i>	ASAE 2/14/25	

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418 Little Pines Rd Lac Du Flambeau WI 545389124

715-588-4223

1/8/2025

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3	251.05(2)(a)1. Staff Record - Personal Information Description: Staff A does not have documentation of personal information on file. Repeat violation: Previously cited on 8/28/2024	Staff Staff received required paperwork to complete	ASAB 2/14/25	
4	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff A, B, and C do not have documentation of a physical exam on file. Repeat violation: Previously cited on 8/28/2024	Staff received required paperwork to complete	ASAB 2/14/25	
5	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Per review of classroom sign in sheets for the last several weeks and interview of staff, staff are not accurately documenting when they are working in ratio and in which classroom. Repeat violation: Previously cited on 8/28/2024	Reminded staff to document when in/out	ASAB 2/14/25	

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6	251.05(2)(a)8. Staff Record - Orientation Description: Staff A does not have documentation of completion of orientation. Repeat violation: Previously cited on 8/28/2024	This was completed and paperwork was misplaced. Staff A re-did paperwork	1/27/25	
7	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff C and D did not have documentation of completion of child abuse and neglect training on file. Staff D completed the training on 01/10/2025. Repeat violation: Previously cited on 8/28/2024	Staff C will complete on line training	2/14/25	
8	251.06(3)(b)2. Emergencies - Practice Written Plans Description: The center does not have documentation that fire and tornado drills were practiced as required in 2024. Per interview of staff, drills are not being done.	We will write down and document the drills	1/29/25	

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9	251.07(1)(a) Written Program Of Activities Description: Per interview of staff and observation in each classroom, a written program of planned activities has not been posted weekly. Repeat violation: Previously cited on 8/28/2024, 9/5/2023	There is a general daily activities schedule posted. We purchased Teaching Strategies and have training scheduled for implementation	3/1/25	
10	251.07(5)(b)5. Eating Surfaces - Cleaned, Sanitized Description: The eating surface in the preschool classroom was not washed and sanitized prior to children eating lunch.	Staff re-trained on proper procedure	1/17/25	
11	251.07(6)(dm)2. Medical Log - Pages & Entries Description: Entries in the medical log books are not being signed or initialed by the person making the entry.	Staff re-trained on proper procedure	1/17/25	
12	251.07(6)(dm)3.b. Medical Log - Injury In Care Description: Medical log book entries do not include the child's full name and time of injury.	Some staff thought due to confidentiality that child's initials were appropriate. Went over requirements	1/17/25	

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13 251.07(6)(dm)3.c Medical Log - Medication Administration Description: Per interview of staff and review of medication authorization forms, staff are not documenting when medication is administered to a child in the medical log book.	I am the person that gives/ administers meds and I always fill out the log I went over the med. process w/ staff Again	Not Applicable No Clarification 1/31/25	
14 251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: The center has been allowing as needed administration of pain reliever medication.	Not sure what this non-compliance statement is about.	Not Applicable until clarification	

Talked to/showed staff that paperwork has to be specific 1/31/25

NAME - Agency Worker
Kirsten Kronberger, Bonnie Davis

Date Issued
1/13/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Stetanic Poupert

Date Signed
1/27/2025