

Date Correction Plan Due 9/12/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Little Dreams Tribal Daycare		Provider Number / Facility ID Number 7000562007 / 003 - 2004161		
Address - Facility (Street, City, State, Zip Code) 418 Little Pines Rd Lac Du Flambeau WI 545389124		Telephone Number 715-588-4223	Date - Regulation Visit 8/28/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child 4 does not have documentation of completion of an initial health exam or a follow up exam.	Get documentation from family	10/15/24	
2	251.05(2)(a)1. Staff Record - Personal Information Description: Staff B, D, and E do not have documentation of personal information on file.	Get documentation from staff	9/13/24	

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3 251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff B and E do not have documentation of a health exam.	Get documentation from staff	9/13/24	
4 251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Per review of the sign-in sheet for the week of August 26th, staff were not accurately documenting when they were in the classrooms or working in ratio.	Remind staff to sign in/out	9/13/24	
5 251.05(2)(a)8. Staff Record - Orientation Description: Staff B, D, and E do not have documentation of completion of orientation. Staff A has documentation of orientation but it was not completed within the first week of employment as required.	Get documentation from staff	9/13/24	
6 251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff E and G do not have documentation of current training in child abuse and neglect reporting.	Get documentation from staff	9/13/24	

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7	251.07(1)(a) Written Program Of Activities Description: A written program of daily activities was not posted at the center. Repeat violation: Previously cited on 9/5/2023	Repost the schedule	9/13/24	
8	251.07(6)(i)1. Washing Child's Hands & Face Description: Per observation, staff in the infant classroom did not wash three children's hands after a diaper change.	Remind staff to follow state licensing rules	9/13/24	
9	251.07(6)(i)2. Adult Handwashing Description: Per observation, staff did not wash their hands before or after changing two children's diapers.	Remind staff to follow state licensing rules	9/13/24	
10	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Per file review and interview of staff, center does not have a system to ensure documenting changes in development and routines occurs every 3 months as required. Child 1 and 4 are overdue for updates.	Get documentation from family	9/13/2024	

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11	251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection Description: Per observation, staff in the infant room did not follow the manufacturer's directions and let the disinfecting solution sit on the diaper changing table at least 5 minutes before wiping.	Remind staff to follow state licensing rules	9/13/24
			Verification Date

NAME - Agency Worker
Kirsten Kronberger

Date Issued
8/29/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Stephanie Poupart

Date Signed
10/8/24