

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Date Correction Plan Due
8/27/2019

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(F), DCF 262.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

St Francis Children's Center

7000560387 / 001 - 220452

Address - Facility (Street, City, State, Zip Code)
6700 N Port Washington Rd Glendale WI 532173919

Telephone Number
414-351-0450

Date - Regulation Visit
8/12/2019

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.07(6)(i)9. Reviewing Injury Records Description: There were several medical log books that were not reviewed as required.	After the licensing visit, we reviewed each medical log book in all of our classrooms and documented in the books that they were reviewed. We will ensure they are reviewed every 6 months.	8/15/2019	
2 251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home Description: There was one can of formula that was not dated when it was opened.	Immediately after the licensing visit, we talked with the teacher in the Infant classroom to determine when the can of formula was opened. The teacher immediately labeled the formula with the date that it was opened. We reviewed the regulation that states that all formula is dated upon opening and is labeled with the child's name.	8/12/2019	

NAME - Certification Worker / Licensing Specialist
Rhonda Brueggemann, Mindi Sabljak

Date Issued
8/12/2019

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



8/15/2019