

<b>Date Correction Plan Due</b> 5/21/2026	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.857. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
St Francis Children's Center		7000560387 / 001 - 220452	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
6700 N Port Washington Rd Glendale WI 532173919		414-351-0450	4/14/2026
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 <b>251.055(1)(a) Supervision Of Children</b>  Description: A four year old, non verbal child with special needs was not supervised for a short period of time when the child was found in the parking lot near Port Washington road.	Following an incident in which a parent accidentally left a gate open, a new exit procedure was implemented, immediately, to ensure the safety of all children. Exits leading to the parking lot have been secured with locks.	4-9-26	4-10-26
2 <b>251.06(2)(a) Potential Source Of Harm On Premises</b>  Description: Several bottle warmers were sitting on a low table accessible to young children.  Repeat violation: Previously cited on 1/21/2026	During this first observations with bottle warmers, they were immediately removed and teachers were reminded of the importance to keep bottle warmers out of reach to ensure all of our children's safety.	4-14-26	4-14-26

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3	251.07(3)(e)5. Indoor Equipment - Intended Use Description: An infant was observed sitting at a table in a bucket seat with no strap. There were no straps for any of the bucket seats.	While straps were being washed, new sets of extras straps were brought so that they can keep straps in the chairs while others are being cleaned.	4.14.26

NAME - Agency Worker  
Sara Cooney, Kristin Lange

Date Issued  
5/6/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed