



HOMETOWN CHILDREN'S CENTER
INC

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Stevens Point, Wisconsin 54481

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FAX COVER SHEET

DATE: 3/8/24

TO: Heather Struck

FAX # 1-715-365-2517

FROM Melanie M. Schmitz

Contents: Non compliance / correction plan

Number of Pages: 5 w/ cover

Additional Comments:

please let me know that you
received this.

Melanie

DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

Date Correction Plan Due
2/7/2024

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
715-361-7700

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.057. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Hometown Children's Center Inc		6000567926 / 001 - 1002057	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
709 Northpoint Dr Stevens Point WI 544811083		715-344-4319	10/2/2023
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.05(3)(b) Abusive Head Trauma Prevention Training Description: Staff A and B did not have record of Abusive Head Trauma training on file. <i>see note!</i>	Staff A is no longer employed Staff B will begin her Abusive Head Trauma training on w 2/7/24	2/14/24
2	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff B did not have record of CPR on file.	Completed CPR training on 2/14/24	2/14/24

① All staff completed AHT training on 3/8/24.

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3	251.055(1)(a) Supervision Of Children Description: A child left Classroom #4 and entered Classroom #3 to hang up their sweatshirt. The child was not within sight and sound supervision of their teacher.	Children are now w/in sight and sound as a staff person is in each room.	10/3/23
4	251.06(11)(b)5. Outdoor Play Space - Energy-Absorbing Surfaces Description: The energy-absorbing material under the play equipment did not have at least 9 inches of fill in the fall zones.	Wood chips will be used to fill up the holes when they thaw.	Spring '24
5	251.06(4)(d) Exits & Passageways - Unobstructed, Minimum Width Description: The exit door in Classroom #1 was locked and required more than a one-hand or one-motion to unlock and open.	The door is now unlocked daily. Staff was informed previously, but, was reminded again.	ms 10/2/23
6	251.06(9)(d)2.a. Food Storage - Dry Food Description: A dry food item in Classroom #3 was not stored in a bag with zip-type closures or in a metal, glass, or food grade plastic container with tight-fitting cover.	All dry open food items are stored in ziploc bags.	10/2/23

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7	251.07(6)(dm)2. Medical Log - Pages & Entries Description: Lines and pages were skipped when documenting child injuries in the medical log book for Classroom #3.	Staff was once again reminded of the procedure for documenting.	1/22/24
8	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical log book shall be reviewed every 6 months to ensure all possible preventative measures are being taken. The medical log books in Classrooms #1, 2, 3, and 4 were not reviewed within in the last 6 months.	Reviewed all books on 1/26/24.	1/26/24
9	251.07(6)(f)1.b. Medication Administration - Containers & Labeling Description: Medication in the upstairs restroom was not in the original container and labeled with the child's name, dosage, and directions for administration.	All medications are in the original container, w/ name, directions & dosage? Reminded @ staff mtg	1/22/24
10	251.07(6)(i)2. Adult Handwashing Description: Staff in Classroom #1 did not wash their hands after wiping a child's nose.	Staff 1 was reminded to wash hands. All staff was reminded @ staff meeting	1/22/24

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11	<p>251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection</p> <p>Description: The diaper changing surface in Classroom #1 was not cleaned with soap and water and a disinfectant after each use.</p> <p>Per interview, staff in Classroom #2 are not using the disinfecting product per the product label instructions.</p>	<p>I bought ZEP disinfectant the day after visit.</p> <p>All staff were told how to use it.</p>	<p>10/3/23</p>

*I bought ZEP spray bottles to insure we were using the correct strength.

NAME - Agency Worker
Heather Struck, Dezarae Wierzb

Date Issued
1/23/2024

SIGNATURE - Certified Operator or Designee / licensee or Designee

Melanie M. Schmel

Date Signed

2/5/24
MS