

Date Correction Plan Due 10/31/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Hometown Children's Center Inc		OCT 26 24	Provider Number / Facility ID Number 6000567926 / 001 - 1002057	
Address - Facility (Street, City, State, Zip Code) 709 Northpoint Dr Stevens Point WI 544811083		DCF - NRO	Telephone Number 715-344-4319	Date - Regulation Visit 10/4/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)6. Child Record - Health History Description: Child 5 did not have record of a health history form on file.	<i>Faxed to provider on 10/21/24</i>	<i>10/21/24</i>	
2	251.04(6)(a)6m. Child Record - Immunization History Description: Child 3, 4, and 5 did not have record of immunizations or waivers on file.	<i>Child 3 - Jack Libby, no longer enrolled 10/7/24 last day of Requested ^{form} from parents on 10/22/24. #4 has a waiver on immunizations.</i>	<i>10/22/24</i>	
3	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child 4 did not have record of a health report on file.	<i>Faxed to provider on 10/21/24</i>	<i>10/21/24</i>	

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4	<p>251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5</p> <p>Description: Child 1 and 8 did not have record of a health report every two years.</p>	<p>Sent forms to the healthcare providers</p>	10/21/24	
5	<p>251.05(3)(cm) Child Abuse & Neglect - Biennial Training</p> <p>Description: Staff A and B did not have record of the biennial child abuse and neglect training on file.</p>	<p>Staff A + B registered and completed training.</p>	10/16/24	
6	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: As the licensing specialist entered the center, the teacher from Classroom 3 came up the stairs from the lower level of the center. The teacher returned to Classroom 3 where five children were in the classroom alone. The teacher stated they needed to run downstairs for something and the teacher next door in Classroom 4 was keeping an eye on the children. Five children were not within sight and sound supervision of a child care worker.</p> <p>Repeat violation: Previously cited on 10/2/2023</p>	<p>All staff will ask Melanie for help when needing to leave their classrooms.</p>	10/16/24	

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7	<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: Staff in Classrooms 2, 3, and 4 did not adhere to the center's child tracking procedures to ensure the number, names, and whereabouts of children in care at all times when all classrooms transitioned outside and did not take their daily attendance sheets or iPads with attendance record.</p>	<p>An Ipad will be taken outside morning and afternoon. Staff also has app on their phones.</p>	10/21/24	
8	<p>251.06(9)(d)1.c. Food Storage - Cold Storage Thermometers</p> <p>Description: Classrooms 1, 3, and 4 did not have thermometer in the refrigerator.</p>	<p>Thermometers have been placed in all refrigerators.</p>	10/21/24	
9	<p>251.06(9)(d)2.a. Food Storage - Dry Food</p> <p>Description: Classrooms 3 and 4 contained multiple dry food items that were not stored in a bag with zip-type closures or in a metal, glass, or food grade plastic container with tight-fitting cover.</p> <p>Repeat violation: Previously cited on 10/2/2023</p>	<p>All snack foods will be put in required containers.</p>	10/21/24	

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10	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical log books in Classrooms 2, 3, and 4 were not reviewed within the last 6 months to ensure all possible preventative measures are being taken. Repeat violation: Previously cited on 10/2/2023	Staff will take on the task of reviewing the logs every 6 months.	10/21/24
11	251.09(1)(L) Infant & Toddler - Soft Materials In Cribs Description: In Classroom 1 a six-month-old child was asleep in a crib while wearing a bib. A four-month-old child was asleep in a crib while swaddled in a blanket and propped up on a bobby pillow. Repeat violation: Previously cited on 10/13/2022	All loose fitting items will be removed before placing an infant in crib. No boppy pillows in cribs.	10/21/24

NAME - Agency Worker
Heather Struck

Date Issued
10/16/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Melanie M. Schmitt

Date Signed

10/22/24