

Name - Certified Operator / Licensed Center Little Scholars Preschool		Provider Number / Facility ID Number 6000557086 / 001 - 1004340	
Address - Facility (Street, City, State, Zip Code) 512 McClellan St Wausau WI 544034844		Telephone Number 715-845-8389	Date - Regulation Visit 6/2/2025
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
3	251.055(1)(a) Supervision Of Children Description: Per review of video surveillance on 5-12-25, Staff A did not provide sight and supervision to Child 1 as he was left alone in the classroom for almost 3 minutes. Repeat violation: Previously cited on 1/29/2025	Sweeping of rooms before exiting and name to face roll call done when lining up to go anywhere	7-7-25
4	251.055(1)(b) Supervision - Teacher Per Group Of Children Description: Per observation and interview with Staff B, she left a group of children unsupervised while a group of children were having karate lessons in the basement of the building.	New procedure will be used for Karate lessons. All parents of children enrolled in Karate will fill out alternate release/arrival form to be left with and/or one of the 4K teachers will be present	7-7-25
5	251.055(1)(f) Child Tracking Procedure Description: Per interview and video surveillance, on 5-12-25, Staff A did not adhere to the center's child tracking procedure when the group transitioned outdoors resulting in Child 1 being left in the classroom. Staff were unaware the child was not accounted for until returned to the group by a different teacher.	Sweeping of rooms done before exiting and name to face roll call done when lining up to go anywhere along with counting to ensure all children are present.	7-7-25

NAME - Agency Worker
Bonnie Davis, Brooke Lampe

Date Issued
6/27/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Dana Kauch

7-11-25

Date Correction Plan Due 7/11/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(3)(i) Report - Unknown Whereabouts Or Left Premise Description: Child 1 whereabouts were unknown on 5-12-25 and that incident was not reported to licensing.	Licensing rules were reviewed by all staff to ensure everyone knows the correct way to handle certain situations. Sweeping of rooms and name to face roll call done once leaving any area.	7-7-25	
2	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Per review of staff and child attendance records for 5-12-25, Staff A and Staff B did not document the hours worked that accurately reflected when staff-to-child ratios were maintained. Staff did not sign into ratio until 11:20AM but children were signed into care starting at 7:10AM Repeat violation: Previously cited on 1/29/2025, 9/4/2024	Staff sign in was added to child attendance forms to be more accessible and readily available for staff to sign in and out as needed.	6-23-25	