

Date Correction Plan Due 2/18/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Little Scholars Preschool		Provider Number / Facility ID Number 6000557086 / 001 - 1004340		
Address - Facility (Street, City, State, Zip Code) 512 McClellan St Wausau WI 544034844		Telephone Number 715-845-8389	Date - Regulation Visit 1/29/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.05(2)(a)6. Staff Record - Days & Hours Worked</p> <p>Description: Per review of sign in sheets in Classroom 4, staff were not accurately documenting when they were working in ratio. There were staff signed in who were not present in the classroom.</p> <p>Repeat violation: Previously cited on 9/4/2024</p>	<p>Addressed and discussed in staff meeting on 2/11</p>	<p>2/12/25</p>	
2	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: Per observation, Staff A left Classroom 4 and went into Classroom 5 leaving 24 children unsupervised. Staff in Classroom 5 were talking and not actively providing supervision to a group of 22 children.</p>	<p>Discussed active supervision during staff meeting on 2/11</p>	<p>2/12/25</p>	

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3 251.055(2)(c) Mixed-Age Group - Staff-To-Child Ratio Description: Per observation, Staff A was supervising 24 children between the ages of 2 years and 4 years in Classroom 4 when two staff were required to meet ratio.	All staff brainstormed to come up with a better routine for opening and closing downstairs. 2 yr olds will go up by 8:30am at the latest. Ratio vs Staff was reiterated.	2/12/25	
4 251.06(7)(a) Indoor Space - Square Footage Per Child Description: Per observation, classroom 4 exceeded the allowable number of children when 24 children were present in the classroom. The capacity of the classroom is 22.	Updated room capacity numbers, posted #'s in all rooms, reviewed with staff in meeting on 2/11 decided 2yr old	2/12/25	

Classroom will go upstairs by 8:30am at the latest to help lower numbers.

NAME - Agency Worker
Kirsten Kronberger

Date Issued
2/4/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Dana Kaucy

2/12/25